

BURNASTON PARISH COUNCIL

Mrs J Storer (Clerk)

Tel: 01283 733662

www.burnaston-online.co.uk

Date: 17th January 2019

To: The Chairman and Members of Burnaston Parish Council

ORDINARY PARISH MEETING

You are summons to attend the next Burnaston Parish Council Meeting, which will be held at the Village Hall on **THURSDAY 24th January 2019 at 7. 00pm.**

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk

ORDINARY PARISH COUNCIL MEETING - AGENDA

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
- (b) make representations and then leave the meeting prior to any consideration or determination of the item)
- (c) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 Public Speaking – (15 Minutes)

- (a) A period of not more than 15 minutes (as per Standing Orders 3f) will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5. To grant any dispensations relating to declared interests
6. To approve the Ordinary Minutes of the Meeting held on 6th December 2018 (Copy already circulated).
7. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

"In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
8. Governance
 - a) Risk Assessments and Risk Register – review of and to agree any proposed updates and amendments
 - b) GDPR update
 - c) Badge of Office
9. Finance
 - a) Accounts for Payment (see attached sheet)
 - b) To consider requests for funding
 - c) To set the precept for 2019/2020
 - d) To review and set the Village Hall hire fees for 2019/2020
 - e) To consider a donation to the Red Cross
10. Chairman's Announcements on official functions attended
11. To receive the report of the Clerk
12. Update on methods of communication with Parishioners - Parish Council website
13. To receive updates and to make recommendations relating to the New House Farm proposed development
14. To make recommendations relating to Mickleover Country Park matters
15. To make recommendations relating to Village Hall Matters
16. To make recommendations relating to Burnaston Village matters
 - a) including fireworks near to livestock
17. To receive reports on the public footpaths in the Parish and to decide upon actions to be taken
18. To finalise details and arrangements relating to the new noticeboard and update on the village map (Min 17/328d)
19. To consider consultations received
None received.

20. Planning (see attached sheet)
21. Correspondence (See attached sheet)
22. Items for information only
 - a) To receive reports on meetings attended
 - b) To advise on Forthcoming meetings/Training sessions
As per DALC circulars
23. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the commercially sensitive material) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
24. Items for the agenda for the next meeting
 - Salary review
25. Dates of the next meetings for 2019club
 - 13th March 2019 at Mickleover Sports and Social
 - 9th May 2019 at Burnaston Village Hall

Clerk's Report January 2019

Agenda item

The grit bin at the bottom of the hill on Main Street was refilled with grit on 3rd December 2018. The Clerk received a request at the start of January from a resident for the grit bin to be filled as the bin was completely empty. The Highways Dept sent photographic proof that the bin was filled on 3rd December, and it is still full; the Clerk is still making enquiring on this matter.

8. a) Parish Cllr Vacancy

No further expressions of interest have been received. As we are now within 6 months of the next set of Parish Council elections, legally there is no requirement to actively co-opt to fill the vacancy.

b) GDPR

No further updates are provided.

c) Risk Assessments

There are no recommended changes to the risk assessments.

9. Finance

9a). Accounts for payment

Cheques raised since last meeting

000036	Cllr Bottomley	mileage to Civic Reception	£15.60
300051 (Unity)	Transfer to TSB		£11,000.00
d/d	British Gas	Electricity at V Hall	£42.32

Cheques for approval

0000	Mrs J Storer	Expenses	£57.32
0000	Mrs J Storer (Reissued)	Clerk's use of home (Oct – Dec 18)	£180.95
0000	Mr E Smith	Gardening at the Village Hall ((Feb and March)	£84.00
0000	Miss K Shuttlewood	Lengthsman duties (Feb and March)	£34.00
s/o	Mrs J Storer	Clerk's salary for March	£Conf
s/o	HMRC	March deductions	£0.20
Charges	Unity Bank	Charges	£18.00
Charges	Unity Bank	Interest	£0.09

Money Received

Unity	Bank interest	£46.96
TSB	Refund from insurers	£32.89

Balances held

Unity Trust – @ 31.12.18	£39,059.62
TSB current account @ 10.01.19	£12,660.68

b) To consider requests for funding

None received.

c) Precept for 2019/2020

At the meeting held on 06.12.18 (Min 18/550c) it was resolved to have a 0% increase in the precept. The forms to set the precept were not available at the last meeting, and the matter is listed this month, to complete the forms.

d) Review of Village Hall hire rates for 2019/2020

The current hire rates for the Village Hall are

Commercial rates (set 24.05.18)	£50.00 per half day and £100.00 for a full day
Non commercial rate (set 25.01.18)	£6.50 per hour or part of

e) Donation

The work and assistance of the Red Cross on 12th December, when power was disconnected in the village for urgent repairs to be undertaken, was excellent. In light of this, it has been suggested that a donation is made to the Red Cross. Parish Councils cannot make donations to national or international charities under S137 and specific care needs to be taken when making donations to any charitable organisation; the Clerk will explain further at the meeting.

11. Report of the Clerk

At the December 2018 Parish Council meeting, it was agreed that a meeting should be held at the MCP Social Club; unfortunately no rooms are available on Thursday evenings when the Council meetings are held. The Clerk in conjunction with the Chair has provisionally booked Wednesday 13th March as the alternative.

12. Website

The Chair and Clerk will meet with the web designer on 25th January 2019.

14. New House Farm development

Nothing to report.

15. MCP matters

None have been reported to the Clerk.

16. Village Hall matters

SDDC has booked the Village Hall for 2nd May 2019 for the local elections.

17. Burnaston Village matters

No matters have been reported to the Clerk

18. Public Footpath matters

No matters have been reported to the Clerk. The Public Rights of Way Officer has reported that the broken stiles on Burnaston Footpath 5 have been repaired.

20. Planning

a) Applications

9 2018 1240 - approval of reserved matters of appearance, landscaping, layout and scale, pursuant to outline permission ref. 9/2017/0349 for the construction of 311 dwellings, public open space and associated infrastructure (new house farm phase 3) on land at New House Farm

9 2018 1176 - the erection of a vehicle storage shed at Park Farm, Main Street, Burnaston
NO OBJECTIONS

APPEAL

9 2018 0972 - the erection of a replacement garage at Rayworth Cottage, Grassy Lane, Burnaston,
Start date: 02/01/2019

21. Correspondence - January 2019
 1. DALC – Various papers
 2. Clerks & Councils Direct