

BURNASTON PARISH COUNCIL

Mrs J Storer (Clerk)

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Date: 8th March 2018

To: The Chairman and Members of Burnaston Parish Council

ORDINARY PARISH MEETING

You are summons to attend the next Burnaston Parish Council Meeting, which will be held at the Village Hall on **THURSDAY 15th MARCH 2018 at 7. 00pm.**

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk

ORDINARY PARISH COUNCIL MEETING - AGENDA

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
- (b) make representations and then leave the meeting prior to any consideration or determination of the item)
- (c) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 Public Speaking – (15 Minutes)

- (a) A period of not more than 15 minutes (as per Standing Orders 3f) will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

- 5. To grant any dispensations relating to declared interests
- 6. To approve the Ordinary Minutes of the Meeting held on 25th January 2018 (Copy already circulated).
- 7. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

"In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
- 8. Co-option of a Parish Councillor
 - a) to consider the application to be a co-opted Cllr
 - b) if the co-option occurs, for the new Cllr to take and sign the Declaration of Office and Register of Interest
- 9. Chairman's Announcements on official functions attended
- 10. Report of the Clerk
- 11. To consider and make recommendations regarding GDPR
- 12. To receive updates and to make recommendations relating to the New House Farm proposed development
- 13. To make recommendations relating to Mickleover Country Park matters
 - a) litter bin provision
- 14. To make recommendations relating to Village Hall Matters including access
- 15. To make recommendations relating to Burnaston Village matters
- 16. To receive reports on the public footpaths in the Parish and to decide upon actions to be taken
- 17. To consider the arrangements to commemorate the 100th anniversary of the end of World War 1 (Min 17/332)
- 18. To decide upon the design of the new noticeboard and update on the village map (Min 17/328d)
- 19. To consider consultations received
 - a) SDDC – Proposed Public Space Protection Order, Staker Lane, Findern – end date 30th April 2018
- 20. Risk Assessments and Risk Register

21. Planning
 - a) Planning applications (see attached sheet)

22. Correspondence (See attached sheet)

23. Finance
 - a) Accounts for Payment (see attached sheet)
 - b) To consider requests made under S137

24. To consider the contents for a Five Year Plan

25. Items for information only
 - a) To receive reports on meetings attended
Cllr Essential Training – 22nd February 2018 – Etwall Village Hall

 - b) To advise on Forthcoming meetings/Training sessions
As per DALC circulars

26. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
 - a) consideration of quotes received for improved access to the Village Hall and to the toilet facilities

27. Items for the agenda for the next meeting
 - Update on GDPR

28. Dates of the next meetings

24 th May 2018	26 th July 2018,
27 th September 2018,	29 th November 2018

Clerk's Report March 2018

Agenda item

8. Parish Cllr Vacancy
The Clerk has received no expression of interest in the vacancy.
10. Report of the Clerk
The Clerk has submitted an application to Toyota for funding of upto £500 towards the defibrillator, the housing unit and installation. Toyota came back to the Clerk to complete a further application as it may be possible to have the whole of the cost of the defib and housing unit funded by Toyota. A decision is expected in the new year.
11. GDPR
The Clerk circulated the NALC GDPR Toolkit to all Cllrs via email on 1st March 2018. Cllr Allen has considered the information circulated and has made recommendations to all Cllrs; these will be considered at the meeting.
12. New House Farm development
All information from the developers has been passed via Cllr Potter to the other Cllrs.
13. MCP matters
The fallen tree which is blocking the public footpath has been reported to the Rights of Way Officer.
14. Village Hall matters
No matters have been reported to the Clerk.
15. Burnaston Village matters
No matters have been reported to the Clerk.
16. Public Footpath matters
No matters have been reported to the Clerk.
17. To consider the arrangements to commemorate the 100th anniversary of the end of World War 1 (Min 17/332)
At the January 2018 meeting, discussions took place about diversion routes for any road closures which are necessary for the Remembrance Service, November 2018. Consideration is to be given to the enquiries made by Cllrs to proposed diversionary routes.
Etwall Church has raised concerns that the Remembrance Service proposed by the Parish Council clashes with the Church Service and has made a request for the Parish Council to consider changing the date of its remembrance events.

The Stone Mason has provided a quotation for an additional inscription on the Memorial Stone, and clean the plaque. This will be considered at the meeting.
18. Noticeboards and village map
Details will be considered at the meeting.
20. Risk Assessments
There are no recommended changes to the risk assessments.
21. Planning
 - a) Applications
9 2017 1358 – The erection of an extension at 8 Brambling Crescent, Mickleover Country Park

Recommendation: No objection

9 2017 1393 – The erection of extensions and alternation to 9 Hospital Lane, Mickleover

9 2017 1320 - the erection of a single storey building to house an office, staffroom, disabled wc for both customers and staff and workshop and bread store at Windyridge, Burton Road, Burnaston

Recommendation: No objection

9 2018 0130 - the felling of 8 scots pines covered by SDDC TPO number 132 at 15 Mallard Walk, Mickleover Country Park

Recommendation: No objection

9 2018 0168 – The erection of a detached garage and conversion of existing integral garage space into a bedroom at The Lanterns, Walnut Croft, Burnaston

9 2018 0067 – The change of use from outbuilding to living accommodation in connection with the existing dwelling at Oak Tree Barn, Staker Lane, Mickleover

9 2018 0158 – Felling of sycamore and pruning of sycamore covered by SDDC TPO 132 t 27 Linnet Hill, Mickleover Country Park

9 2018 0226 - proposed single storey rear extension, with eaves of 3 metres, maximum height of 4 metres and extending 6 metres from the rear wall at 2 Edmunds Square, Mickleover

9 2018 0036 - change of use of land to garden at 16 Sandpiper Lane, Mickleover Country Park

22. Correspondence - March 2018

1. DALC – Various papers
2. Resident – advising wish to retain grit bins at their property
3. Toyota – Annual CLC event on 14th March 2018
4. Clerks & Councils Direct – March 2018
5. Derby City Council – Local Plan Part 2 consultation (28/02/18-13/04/18)
6. East Midlands Airport – Community Impact Survey

23. Finance

23a). Accounts for payment

Cheques raised since last meeting

None

Cheques for approval

000331	British Gas	Gas at Village Hall	£193.09
000332	Acre	Village Hall Information Sheet	£10.00
000333	Mrs J Storer	Expenses	£89.04
000334	Mr E Smith	Gardening at Village Hall (Feb-March incl)	£84.00
000335	Miss K Shuttlewood	Lengthsman fee (Feb-March incl)	£34.00
000336	DALC	Cllr Training at Etwall 22.02.18	£40.00
000337	DCC	Fill grit bin at Main Street, Burnaston	£126.12
000338	RAD	Fire Safety Training	£30.00
000339	DALC	2018/19 subscription (2 schemes)	£318.79 or £453.79
000340	Mrs J Storer	Clerk's use of home (Jan – Mar)	£102.00

s/o	DCC	Pension for Feb	£84.87
s/o	DCC	Pension for March	£84.87
s/o	Mrs J Storer	Feb salary	£xxx
s/o	Mrs J Storer	March salary	£xxx
s/o	HMRC	Jan deductions	£3.00
s/o	HMRC	Feb deductions	£2.80
d/d	British Gas	Electricity at Village Hall	£57.45

Money Received

500141	Village Hall rent	£30.00
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23b) To consider requests made under S137
None have been received.

24 Five Year Plan

Now the new Parish Council has been working together for 18 months and a new Cllr is to be co-opted, it is recommended that a Five Year Plan is set. The establishment of a plan looking forward helps

- To budget effectively
- To prevent fluctuations in the precept
- To demonstrate that the Parish Council has a vision for the community including MCP as well as the Village
- A longer term plan will enable better decisions to be made for the community and will prevent piece meal, or ad hoc decisions being made

The budget circulated by the Clerk includes a Five year budget but the Parish Council's plans for activities and events or for facilities to be provided, need to be agreed and included in the Five Year Budget

Suggestions for the Five year plan include

- Improvements and refurbishment to the Village Hall of redecoration, and new kitchen
- Establishing a Remembrance Garden – land is to be identified
- Programme of phased installation of litter bins at identified locations at MCP