

# BURNASTON PARISH COUNCIL

Mrs J Storer (Clerk)

Tel: 01283 733662

[www.burnaston-online.co.uk](http://www.burnaston-online.co.uk)

Date: 13<sup>th</sup> March 2019

To: The Chairman and Members of Burnaston Parish Council

## ORDINARY PARISH MEETING

You are summons to attend the next Burnaston Parish Council Meeting, which will be held at the Mickleover Social Club on **WEDNESDAY 20<sup>th</sup> MARCH 2019** at **7. 00pm**.

**Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

Jacqui Storer  
Clerk

## ORDINARY PARISH COUNCIL MEETING - AGENDA

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
- (b) make representations and then leave the meeting prior to any consideration or determination of the item)
- (c) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 Public Speaking – (15 Minutes)

- (a) A period of not more than 15 minutes (as per Standing Orders 3f) will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5. To grant any dispensations relating to declared interests
6. To approve the Ordinary Minutes of the Meeting held on 24<sup>th</sup> January 2019 (Copy already circulated).
7. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:  
  
"In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
8. Governance
  - a) Risk Assessments and Risk Register – review of and to agree any proposed updates and amendments
  - b) GDPR update
  - c) Badge of Office
9. Finance
  - a) Accounts for Payment (see attached sheet)
  - b) To consider requests for funding
  - c) To confirm the earmarked reserves for the year ending 31<sup>st</sup> March 2019
10. Chairman's Announcements on official functions attended
11. To receive the report of the Clerk
12. Update on methods of communication with Parishioners - Parish Council website
13. To receive updates and to make recommendations relating to the New House Farm proposed development
14. To make recommendations relating to Mickleover Country Park matters
15. To make recommendations relating to Village Hall Matters
16. To make recommendations relating to Burnaston Village matters
  - a) including fireworks near to livestock
17. To receive reports on the public footpaths in the Parish and to decide upon actions to be taken
18. To finalise details and arrangements relating to the new noticeboard and update on the village map (Min 17/328d)
19. To consider consultations received  
SDDC – consultation of proposed submission of Local Green Open Spaces  
(Consultation period 05.02.19 – 19.03.19)

20. Planning (see attached sheet)
21. Correspondence (See attached sheet)
22. Items for information only
  - a) To receive reports on meetings attended
  - b) To advise on Forthcoming meetings/Training sessions
    - As per DALC circulars
    - DCC and Parish Councils Liaison Meeting – 3<sup>rd</sup> April 2019 at County Hall, Matlock commencing at 6.00pm
23. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the commercially sensitive material) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
  - Clerk salary review
24. Items for the agenda for the next meeting
25. Dates of the next meetings for 2019
  - 9<sup>th</sup> May 2019 at Burnaston Village Hall

## Clerk's Report March 2019

### Agenda item

8. a) Risk Assessments  
There are no recommended changes to the risk assessments.

b) GDPR  
No further updates are provided.

c) Badge of Office

9. Finance

9a). Accounts for payment

*Cheques raised since last meeting*

|       |                |                                       |         |
|-------|----------------|---------------------------------------|---------|
| 00042 | Water Plus Ltd | Water at V Hall (27.10.18 – 27.01.19) | £27.44  |
| 00043 | British Gas    | Gas at Village Hall                   | £270.65 |

*Cheques for approval*

|       |                        |  |           |
|-------|------------------------|--|-----------|
| 00044 | Mrs J Storer           | Expenses                                     | £         |
| 00045 | Mr E Smith             | Gardening at the Village Hall ((Apr and May) | £84.00    |
| 00046 | Miss K Shuttlewood     | Lengthsman duties (Apr & May)                | £34.00    |
| 00047 | PKF Littlejohn         | Audit fee 2017-2018                          | £240.00   |
| 00048 | Mrs J Storer           | Use of home (Jan – March)                    | £180.95   |
| 00049 | DALC                   | Subscription 2019/2020                       | Level TBC |
| 00050 | City Fire Extinguisher | Service equipment at VH                      | £58.80    |
| 00051 | DCC                    | Balance of pension payment 8months           | £13.68    |
| 00052 | DCC                    | Balance of March 19 payments due             | £         |
| s/o   | Mrs J Storer           | Clerk's salary for April                     | £Conf     |
| s/o   | HMRC                   | April deductions                             | £0.20     |
| d/d   | British Gas            | Electricity at Village Hall                  | £47.96    |

Money Received

|        |                   |         |
|--------|-------------------|---------|
| 500149 | Village Hall Hire | £117.00 |
| 500150 | Village Hall Hire | £39.00  |
| 500156 | Village Hall Hire |         |

Balances held

|                                |            |
|--------------------------------|------------|
| Unity Trust – @ 28.02.19       | £39,059.62 |
| TSB current account @ 03.03.19 | £11,652.39 |

- b) To consider requests for funding  
None received.

12. Website

The Chair and Clerk met with the web designer on 25<sup>th</sup> January 2019 and awaiting a first draft of the website.

14. New House Farm development  
Nothing to report.
15. MCP matters  
None have been reported to the Clerk.
16. Village Hall matters  
SDDC has booked the Village Hall for 2<sup>nd</sup> May 2019 for the local elections.
17. Burnaston Village matters  
No matters have been reported to the Clerk
18. Public Footpath matters  
No matters have been reported to the Clerk
20. Planning
  - a) Applications  
  
9 2019 0067 - proposed single storey rear extension, with eaves of 2.4 metres and maximum height of 4 metres extending 6 metres from the rear wall at 2 Wilson Close, Micklover  
**recommendation: no objections**  
  
9 2019 0036 - the crown thinning and reduction of an ash tree covered by SDDC TPO number 173 at 93 Merlin Way, Micklover Country Park  
**recommendation: no objections**  
  
9 2019 0080 - the pruning of poplar trees and weeping willow tree covered by SDDC TPO number 173 at 1 Lark Hill, Micklover Country Park  
**recommendation: no objections**  
  
9 2019 0138 - the erection of a detached garage and the repositioning of driveway entrance at The Lodge, Main Street, Burnaston
21. Correspondence - March 2019
  1. DALC – Various papers
  2. Burnaston WI –request for sound/echo dampening measures and loop or microphone system in the Village Hall
  3. Clerks and Councils Direct