

BURNASTON PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE PARISH
HELD ON THURSDAY 25th MAY 2017
IN THE VILLAGE HALL, BURNASTON AT 7.10PM

PRESENT: Cllr O Bottomley, Cllr I Potter, Cllr G Allen
In Attendance: Mrs J Storer (Clerk)

ANNUAL PARISH COUNCIL MEETING

1. Election of Chair
Cllr Bottomley was nominated. There being no other nominations, Cllr Bottomley was unanimously elected as Chair of the Parish Council for the ensuing year.
2. Chair to take and sign the Declaration of Office
Cllr Bottomley took and signed the Declaration of Office of Chair.
3. Election of Vice Chair
Cllr Potter was nominated. There being no other nominations, Cllr Potter was unanimously elected as Vice Chair of the Parish Council.
4. Vice Chair to take and sign the Declaration of Office
Cllr Potter took and signed the Declaration of Office of Vice Chair.
5. Review/Completion of Register of Interests
The Register of Interests were completed and there were no amendments to be made.
6. Review of the delegations arrangements to committees, sub committees, employees
RESOLVED as the number of Cllrs is low, it is not feasible to establish committees. No committees will be established and Full Council will discuss all matters.
7. To consider terms of reference and nominations for committees (if any)
There will be no Committees and no terms of reference are required.
8. To review the Financial Regulations (Already circulated)
The Financial Regulations as previously circulated were reviewed and no amendments were made.
9. To review the Standing Orders (already circulated)
The Standing Orders as previously circulated were reviewed and no amendments were made.
10. Review inventory of land and assets
The inventory had been circulated with the accounts for the year ending 31st March 2017. The inventory was agreed.
The condition of the shed is poor and requires replacement.
RESOLVED the Clerk will obtain quotes for the supply and installation of a new shed.
11. Appointment of Cllrs to External Bodies and arrangements for reporting back
The following appointments were made

Developers Liaison Committee

Cllr Potter

Etwall Welfare Trust	Simon Burns
SDDC & Parish Council Liaison	Any Councillor to attend
Area Forum/Safer Neighbourhood	Any Councillor to attend.
Age Concern	Ken Yeoman
Village Hall Booking Clerk	Clerk
Toyota CLC	Any Councillor to attend
Joint Highways Forum	Any Councillor to attend
DCC & Parish Council Liaison	Any Councillor to attend

12. Review and confirmation of arrangements for insurance cover in respect of all insured risks.
The insurance policy falls due on 1st June 2017. The premium and joint cover for the Parish Council and the Village Hall was confirmed as being correct by the Clerk.

13. Review of the Council's and/or employees' memberships of other bodies.
The Parish Council is member of only one organisation – DALC. The Clerk is a member of SLCC.
RESOLVED to continue with the membership of DALC and to contribute one quarter of the SLCC membership fee for the Clerk.

14. Reviewing the Council's complaints procedure.(Already circulated)
There being no alterations, the Complaints Procedure continues as before.

15. Establishing the Council's policy for dealing with the press/media – any requirement
There is currently no policy in place, but any contact with the press/media will be made following consultation with the Clerk.

16. Setting the dates, times and place of ordinary meetings of the full Council for the year ahead.
20th July 2017 28th September 2017 30th November 2017

All meetings will take place in the Village hall, Burnaston at 7.00pm.

There being no other business, the Chairman closed the meeting at 7.30pm