

**BURNASTON PARISH COUNCIL**  
**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING**  
**HELD ON THURSDAY 1<sup>st</sup> NOVEMBER 2018**  
**IN THE VILLAGE HALL, BURNASTON AT 7.00PM**

PRESENT: Cllr O Bottomley (Chair), Cllr G Allen, Cllr I Potter

In Attendance: Mrs J Storer (Clerk), Cllr Mrs L Brown (from 7:20pm to 7:38pm), Cllr D Muller (from 7:28pm to 7:38pm), 1 member of the public

**PART 1 NON –EXEMPT INFORMATION**

The Chair welcomed all to the meeting and as a quorum was established, the meeting took place.

18/515 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

No apologies were received.

18/516 VARIATION OF ORDER OF BUSINESS

There was no variation to the order of the business

18/517 MEMBERS TO DECLARE AN INTEREST.

No declarations were made.

18/518 TO GRANT ANY DISPENSATIONS

No dispensations were required.

18/519 PUBLIC SPEAKING (*As per Standing Orders 3*)

a) Public

The member of the public made a request that the drawers left from the kitchen refurbishment are disposed of. A further request was made for the old map to be stored safely in the loft and for the coat hooks to be re-erected. Thanks was given for the newly painted bench, the installation of the new path and the new gates.

b) County Council and District Council reports

The District Cllrs reports were deferred until the arrival of the Cllrs.

c) Police reports

No reports were presented by the police.

18/520 TO APPROVE THE ORDINARY MINUTES OF THE MEETING HELD ON 20<sup>th</sup> SEPTEMBER 2018

***RESOLVED: the minutes of the Ordinary Meeting, held 20.09.18 as previously circulated, were read, accepted and signed as a correct record by the Chairman.***

18/521 TO DETERMINE WHICH ITEMS IF ANY ON PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

No additional matters were identified to be taken in the exempt section of the meeting.

18/522 GOVERNANCE

a) Parish Councillor vacancy

The Clerk reported that an expression of interest has been received, currently there are legal reasons why the interested party cannot yet be co-opted. The resume of the interested person has been circulated to all Cllrs. It is anticipated that the legal reasons will be resolved and that

the interested party can be co-opted at the December Parish Council meeting. Being aware that the current number of Cllrs is sufficient for a legal quorum, efforts will continue to recruit further Cllrs.

b) Consideration of chain of office (Min 496)

There are a significant number of chains of office available and the Clerk had previously sought guidance and clarification as to what Cllrs had envisaged, particularly regarding budget, materials used, style and if any emblem is required.

It was agreed that a badge of office is the preferred option; it will be a recognition of the formal office of Cllr; a simple badge of office was considered to reflect the ethos of Burnaston Parish Council, which is understated but proud. The Clerk was instructed to obtain quotes for a badge of office in both stainless steel and in silver; with the wording of Burnaston Parish Council.

18/523 CHAIR'S ANNOUNCEMENTS ON FUNCTIONS ATTENDED

The Chair reported on her attendance at the Police Liaison Meeting held on 15<sup>th</sup> October at the Police HQ, at Butterley.

7:20pm Cllr Mrs Brown arrived.

The Chair reported that she had raised the problem of drugs within the village and was reassured by the work undertaken by the Police. Even though there is no longer a visible police presence, the increase in technology and changes in police priorities means that the police are still working hard and are very aware of what is happening in the County.

***RESOLVED to suspend Standing Orders to allow comments to be made by from the floor.***

Cllr Mrs Brown reported upon meetings with visiting politicians from Japan.

Recent planning applications for traveller sites across the district has made SDDC revisit its formal allocation of travellers' sites around the district; and it is envisaged that a consultation about sites will be forthcoming.

7:28pm Cllr Muller arrived.

The Chair reported of an attempted break in, in the village. The response of the police was considered to be exceptional and they were thanked for their actions. Arrests have been made.

The Chair explained the forth coming Remembrance Service being hosted by the Parish Council on Saturday 10<sup>th</sup> November. Cllr Muller was invited to formally attend the service in his capacity as Vice Chair of SDDC; Cllr Muller accepted the invitation, subject to the Clerk making a formal invitation via the Office of the Chairman.

7:38pm Cllrs Brown and Muller left the meeting and returned to Standing Orders.

18/524 TO RECEIVE THE CLERK'S REPORT

The report as previously circulated was accepted with no comments or amendments.

18/525 UPDATE ON METHODS OF COMMUNICATION WTH PARISHIONERS

a) Parish Council website

Further clarification was sought about what image, function and purpose, the Parish Council attaches to the website. The functions of the website were agreed, and a formal quotation will be obtained.

b) Introduction of Social Media

In the Clerk's report, a recommendation had been made to have a form of social media to engage with a wider section of the public. A discussion on the merits and disadvantages of social media, together with the practical workings of any social media site were debated.

Concerns were raised about monitoring postings, of cyber bullying and of abusive postings.  
***RESOLVED the benefits of social media were acknowledged and a Facebook page will be established but this is not an immediate task, Cllrs want to take time to construct the site to prevent the identified problems and negative side of social media.***

18/526 GDPR UPDATES

No further regulatory updates or actions are required at present. The Clerk confirmed that the Parish Council is registered with the ICO for data protection purposes. The final secure disposal of data has now taken place.

18/527 NEW HOUSE FARM DEVELOPMENT UPDATE

No further information is known, but it appears that the development is not progressing as quickly as was originally considered.

18/528 MICKLEOVER COUNTRY PARK MATTERS

No information or reports have been received.

18/529 VILLAGE HALL

All agreed work has been completed (Min 502f), and a few positive comments have been received about the new path and gates. This was warmly welcomed by the Parish Council.

18/530 BURNASTON VILLAGE MATTERS

No matters were reported. The grit bins within the village have been checked and the Clerk will order for all the grit bins to be filled prior to the winter.

18/531 TO RECEIVE REPORTS ON THE PUBLIC FOOTPATHS IN THE PARISH AND TO DECIDE UPON ACTIONS TO BE TAKEN

There is a collapsed stile and further along there is a rotten stile; both are on the path from Green Lane.

18/532 TO FINALISE THE COMMEMORATION AND CELEBRATION OF THE END OF WORLD WAR 1 (Min 17/332)

The stone mason has taken the plaque to engrave the additional inscription. A drape will be placed over the plaque which will be unveiled by the great, great nephews of Private Finney. Traffic and security arrangements are agreed and in place. The full Derbyshire Cadet band will be attending the service. The order of service and hymns have been agreed. Photographs will be taken of the service and refreshments will be provided after the service.

18/533 TO DECIDE UPON THE DESIGN OF THE NEW NOTICEBOARD AND UPDATE ON THE VILLAGE MAP (MIN 17/328d)

Cllr Potter reported that he is regularly chasing the artist and is hopeful that the map will be ready for the next meeting.

18/534 TO CONSIDER CONSULTATIONS

SDDC – Draft Open Space (end date 19<sup>th</sup> November 2018)

It was noted that there are no identified areas in the Draft Report which affect Burnaston Parish.

18/535 RISK ASSESSMENTS

The Clerk had no recommended changes to make to the risk assessments or to the Risk Register. Cllr Bottomley will prepare the risk assessment for the Remembrance Service.

18/536 PLANNING

Planning applications

9 2018 0972 - the erection of a replacement garage at Rayworth Cottage, Grassy Lane, Burnaston  
NO OBJECTIONS

9 2018 1073 - the felling and pruning of trees covered by SDDC TPO number 132 at Wilson Close, Mickleover  
NO OBJECTIONS

9 2018 0956 - change of use from ancillary living accommodation to separate dwelling at White Lodge, Staker Lane, Mickleover  
NO OBJECTIONS

9 2018 1017 - the felling and pruning of trees covered by SDDC TPO number 132 at 36 Linnet Hill, Mickleover Country Park  
NO OBJECTIONS

9 2018 1045 - the erections of extensions at 61 Merlin Way, Mickleover Country Park  
NO OBJECTIONS

#### 18/537 CORRESPONDENCE

1. DALC – Various papers
2. Etwall Welfare Trust – thanking for the donation
3. Age Concern, Etwall & District – thanking for the donation
4. Derbyshire Law Centre – Notification of the AGM – 7<sup>th</sup> November 2018

All items of correspondence were noted.

#### 18/538 FINANCE

##### a) Finance – accounts for payment

The following accounts were passed for payment

##### *Cheques raised since last meeting*

000013	Sargent Communication	install defib	£150.00
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Unity Trust	Quarter bank charges		£18.00
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##### *Cheques for approval*

000014	Allan & Bull	Kitchen refurbishment	£4797.60
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000015	Mrs J Storer	Expenses	£71.76
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000016	Simon Clarke	Path and new gates	£2990.00
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000017	Waterplus	Water at Village Hall	£6063
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000018	Mr E Smith	Gardening at Village Hall (Oct, Nov)	£84.00
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000019	Miss K Shuttlewood	Lengthsman fee (Oct, Nov)	£34.00
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000020	Derbyshire Cadets	Donation for attending Remembrance Service	£100.00
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##### *Resolved under S137 LGA 1972*

000021	Cllr Bottomley	Reimbursement of materials For memorial drape	£40.50
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000022	Cancelled		
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000023	Cllr Allen	Shredding papers and travel	£24.00
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000024	Poppy Appeal	Donation <i>under S137</i> for Wreath	£100.00
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000025	Poppy Appeal	Donation <i>under S137</i> for Wreath	£50.00
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s/o	Mrs J Storer	Clerk's salary for November	£Conf
s/o	Mrs J Storer	Clerk salary for December	£Conf
s/o	DCC	Pension for December	£86.58
s/o	DCC	Pension for January	£86.58
s/o	HMRC	November deductions	£0.20
s/o	HMRC	December deductions	£0.20

Money Received

500151	Hall Hire	£13.00
500152	Hall Hire	£65.00

Balances held at 30<sup>th</sup> September 2018

Unity Trust – Deposit account	£49,992.73
Unity Trust – Current account	£38.02
TSB current account @ 10.10.18	£13,106.35

- b) To consider requests made under S137  
No requests for financial assistance have been received.
- c) To receive the external auditor report  
The external audit report has been received and no matters of concern have been raised.
- d) To receive an update on the banking arrangements for the Parish Council  
The completed application form has been sent internally via the bank, for processing.
- e) First budget for 2019/2020  
The Clerk had previously circulated the first draft of the 2019/2020 budget for consideration.  
***RESOLVED due to lack of time, the item was deferred to the next meeting; the matter will be placed early in the agenda.***

18/539 ITEMS FOR INFORMATION

- a) To receive reports on meetings attended  
Safer Neighbourhood and Area Forum – 9<sup>th</sup> October 2018 Sutton on the Hill Village Hall at 6.30pm  
Cllr Allen apologised as he was unable to attend due to illness.  
  
Derbyshire Police & Councils meeting – 15<sup>th</sup> October 2018 at Police HQ, Butterley Hall, Ripley at 6.30pm.  
The report was presented under Chair's Report.
- b) To advise on Forthcoming meetings/Training sessions  
As per DALC circulars

***RESOLVED: That in view of the confidential nature of the business about to be transacted (in respect of the confidential nature of commercial quotes to be considered) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.***

18/540 ITEMS FOR THE NEXT MEETING

- GDPR
- Budget for 2019/2020
- Feedback and review of the WW1 commemorations

18/541 DATE OF NEXT MEETING

The next Ordinary Parish Council meeting will be held on 6<sup>th</sup> December 2018

All meetings will be held at 7.00pm in the Village Hall, Burnaston.

There being no further business, the meeting closed at 8.55pm.

Signed.....

Date.....