

**BURNASTON PARISH COUNCIL
MINUTES OF THE ORDINARY PARISH COUNCIL MEETING
HELD ON THURSDAY 6th DECEMBER 2018
IN THE VILLAGE HALL, BURNASTON AT 7.00PM**

PRESENT: Cllr O Bottomley (Chair), Cllr G Allen, Cllr I Potter
In Attendance: Mrs J Storer (Clerk), Mr M Taplin

PART 1 NON –EXEMPT INFORMATION

The Chair welcomed all to the meeting and as a quorum was established, the meeting took place.

18/542 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

Apologies were noted from Cllr Muller and Cllr Brown.

18/543 VARIATION OF ORDER OF BUSINESS

There was no variation to the order of the business

18/544 MEMBERS TO DECLARE AN INTEREST.

No declarations were made.

18/545 TO GRANT ANY DISPENSATIONS

No dispensations were required.

18/546 PUBLIC SPEAKING (*As per Standing Orders 3*)

a) Public

No members of the public were present, but Cllrs discussed the four complaints received regarding the scheduled emergency works to take place on 12th December when power to the majority of the village properties will be off between 9am and 4pm. The complaints were about the length of time that power is off, and how this will significantly impact residents, particularly vulnerable residents. The works are to replace a rotting pole and works to trees which are affecting the overhead power cables. Cllrs agreed that the works are necessary and should be undertaken; however an email will be sent to Western Power explaining the concerns raised at this meeting and enquiring if any actions can be taken to reduce the negative impact upon residents.

b) County Council and District Council reports

No reports were provided.

c) Police reports

No reports were presented by the police.

18/547 TO APPROVE THE ORDINARY MINUTES OF THE MEETING HELD ON 1st NOVEMBER 2018

RESOLVED: the minutes of the Ordinary Meeting, held 01.11.18 as previously circulated, were read, accepted and signed as a correct record by the Chairman.

18/548 TO DETERMINE WHICH ITEMS IF ANY ON PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

No additional matters were identified to be taken in the exempt section of the meeting.

18/549 GOVERNANCE

a) Parish Councillor vacancy

The Clerk had previously circulated Mr M Taplin resume and reasons for wanting to become a Parish Councillor.

RESOLVED unanimously to co-opt Mr M Taplin as a Parish Councillor.

Cllrs agreed that a representative from the MCP area is still required.

b) Cllr to take and sign the Declaration of Office and to complete the Register of Interest

Cllr Taplin signed the Declaration of Office; the Clerk will forward the Register of Interest to Cllr Taplin to complete.

c) Consideration of chain of office (Min 496)

At the Parish Council meeting held on 01.11.18 (Min 18/522) it was agreed that a chain of office was required. Cllrs, having considered the various chains of office available, agreed on the style of badge of office. The badge will be inscribed with BURNASTON PARISH COUNCIL. The Clerk will place the order.

18/550 FINANCE

a) Accounts for payment.

The following accounts were approved for payment:-

000026	Miss J Austin	Cleaning Village Hall	£69.35
000027	Mrs J Storer	Expenses	£41.74
000028	Mrs J Storer	Clerk's use of home (Oct – Dec 18)	£180.95
000029	Mr E Smith	Gardening at the Village Hall ((Dec + Jan)	£84.00
000030	Miss K Shuttlewood	Lengthsman duties (Dec + Jan)	£34.00
000031	Fishers Stone Mason	Additional inscription on memorial plaque	£480.00
000032	Clever Computer Solutions	Website hosting and updates	£285.60
000033	British Gas	Gas at Village Hall 01.09.18 – 20.11.18	£141.64
s/o	Mrs J Storer	Clerk's salary for January	£XX
s/o	Mrs J Storer	Clerk salary for February	£XX
s/o	DCC	Pension for February	£86.58
s/o	DCC	Pension for March	£86.58
s/o	HMRC	January deductions	£0.20
s/o	HMRC	February deductions	£0.20
d/d	British Gas	Electricity at Village Hall (01.09 – 20.11.18)	£42.32

Money Received

500153	Hall Hire	£52.00
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Balances held

Unity Trust – Deposit account @ 30.11.18	£49,992.73
Unity Trust – Current account @ 30.11.18	£38.02
TSB current account @ 01.11.18	£12,270.71

RESOLVED to earmark the reserves held for the following purposes:-

Emergency roof repairs	£10,000
Replacement windows, like for like	£8,000
Internal decoration and plastering	£4,000
Outside decoration	£4,000

Removable blinds for the Hall windows £3,000
Memorial to remember all conflicts £10,000

- b) To consider requests for funding
None received.
- c) To consider the budget for 2019/2020
The budget for 2019/2020 had been previously circulated; the Clerk explained the implications of holding a large reserves balance; of how the Parish Council obtains its income and how there are limited options to obtain grant funding.
Cllrs agreed that a fund is required for future and/or emergency repairs to the village hall roof and Windows as previously agreed.
RESOLVED to accept the budget for 2019/2020 as circulated and without change.
RESOLVED to set the precept for 2019/2020 at £8,553, this being a 0% (nil) increase in the 2018/19 precept.
- d) To agree the transfer of funds to the new bank account and how and when to close the old TSB bank account
The new bank account with Lloyds is open, with a cheque book, the account is ready to use once funds are deposited. The TSB account will remain open until 31.03.19, with a small balance being held for any contingency; after which the TSB account will be closed.
RESOLVED to move £11,000 from the TSB to the Lloyds account.

18/551 CHAIR'S ANNOUNCEMENTS ON FUNCTIONS ATTENDED

The Chair reported on her attendance at last week's Christmas lights switch on at Swadlincote; this was well attended and an excellent event.

Next year is the 30th anniversary of the Toyota Liaison Group; this is the longest running community liaison group in the district. Both the Chair and Vice Chair have received invitations from Toyota to watch the first car of a new model roll off the production line. Both the Chair and Vice Chair will attend the event.

18/552 TO RECEIVE THE CLERK'S REPORT

The report as previously circulated was accepted with no comments or amendments.

18/553 UPDATE ON METHODS OF COMMUNICATION WITH PARISHIONERS

A revised quote for the new website has been received and circulated following comments from the last meeting. Cllr Bottomley provided a working example of the contractor's work.

RESOLVED for the Chair and Clerk and Cllr Taplin to meet and agree the contents for the website; the hosting package will be decided upon later.

18/554 GDPR UPDATES

No further regulatory updates or actions are required at present.

18/555 NEW HOUSE FARM DEVELOPMENT UPDATE

No further information is known.

18/556 MICKLEOVER COUNTRY PARK MATTERS

No information or reports have been received.

18/557 VILLAGE HALL

A Five Year Plan is to be established to assist with the Parish Council's cashflow, budgetary process and the setting of the precept.

The following action plan was agreed for the Village Hall

2019/2020	Replacement of windows on a like for like basis
2019/2020	Internal decoration
2020/2021	External decoration

18/558 BURNASTON VILLAGE MATTERS

- a) Cllrs have received complaints about HGVs using Grassy Lane only to discover that it is impossible to continue due to the narrowness and condition of the lane; the lorries are then experiencing difficulties in turning around. A member of the public has requested that a “No through road” sign is erected on Grassy Lane before the last industrial unit. Cllr Potter agreed to make enquiries as to whether this problem is specific to one particular haulage company.
- b) Consideration was given to the proposal that the telephone kiosk in the village is converted into a library. Whilst no research was presented that there is the demand of such a resource, Cllrs agreed it was a good idea and made good use of the kiosk, which is not put to any use at the present time.
Cllr Taplin agreed to take responsibility of maintaining the book stock, to ensure that there is a good rotation of a good quantity of books and to check upon the content of books within the kiosk, ensuring that there are no offence publications. To assist with the final arrangements of this resource, Cllr Taplin agreed to consider other working examples and bring recommendations to the next meeting.

18/559 TO RECEIVE REPORTS ON THE PUBLIC FOOTPATHS IN THE PARISH AND TO DECIDE UPON ACTIONS TO BE TAKEN

No reports of any problems have been received.

18/560 TO REVIEW THE COMMEMORATION AND CELEBRATION OF THE END OF WORLD WAR 1 (Min 17/332)

All present agreed that there was a fantastic turnout on 10th November to commemorate the end of WW1 and that it was a pleasure to see so many residents involved with the commemoration events and activities. A vote of thanks was given to the Chair for organising the event.

A request has been received to establish a permanent memorial for all who have served in all wars and conflicts.

RESOLVED to look at options for a permanent memorial, earmarked reserves of £10,000 have been set aside for this purpose (Min 18/550 a)

18/561 TO DECIDE UPON THE DESIGN OF THE NEW NOTICEBOARD AND UPDATE ON THE VILLAGE MAP (MIN 17/328d)

Cllr Potter reported that the map is ready. Cllrs re-visited and confirmed the style of noticeboard and lectern for the map. The Clerk will make enquiries and place the order for the noticeboard and lectern.

18/562 TO CONSIDER CONSULTATIONS

None available.

18/563 RISK ASSESSMENTS

The Clerk had no recommended changes to make to the risk assessments or to the Risk Register.

18/564 PLANNING

Planning applications

9 2018 1218 - the 50% crown reduction of a lime tree covered by SDDC TPO number 132 at 32 Wilson Close, Mickleover

NO OBJECTIONS

9 2018 1148 - the erection of prefabricated buildings, regularisation of existing prefabricated building and retention of hardstanding at Watergo Farmhouse, Staker Lane, Mickleover
NO OBJECTIONS

18/565 CORRESPONDENCE

1. DALC – Various papers
 2. Clerk & Councils Direct
- All items of correspondence were noted.

18/564 ITEMS FOR INFORMATION

- a) To receive reports on meetings attended
No further reports were given.

- b) To advise on Forthcoming meetings/Training sessions
As per DALC circulars

18/565 ITEMS FOR THE NEXT MEETING

- GDPR
- To set the precept for 2019/2020

18/566 DATE OF NEXT MEETING

The next Ordinary Parish Council meetings will be held on:-

24 th January 2019	at 7.00pm in the Village Hall, Burnaston.
14 th March 2019	at 7.00pm in the Social Club at Mickleover Country Park (if available)
9 th May 2019	at 7.00pm in the Village Hall, Burnaston.

There being no further business, the meeting closed at 8.52pm.

Signed.....

Date.....