

**BURNASTON PARISH COUNCIL
MINUTES OF THE ORDINARY PARISH COUNCIL MEETING
HELD ON THURSDAY 8th OCTOBER 2015
IN THE VILLAGE HALL, BURNASTON AT 7.30PM**

PRESENT: Cllr O Bottomley (Chairman), Cllr G Allen, Cllr I Potter, Cllr C Platts
In Attendance: Mrs J Storer (Clerk), Cllr L Brown (to 7:29pm)

PART 1 NON –EXEMPT INFORMATION

15/43 TO RECEIVE APOLOGIES FOR ABSENCE
No apologies were received.

15/44 VARIATION OF ORDER OF BUSINESS
There was no variation in the order of business.

15/45 MEMBERS TO DECLARE AN INTEREST.
No declarations were made.

15/46 TO GRANT ANY DISPENSATIONS
No dispensations were required.

15/47 PUBLIC SPEAKING

a) Public

There were no members of the public present.

b) County Council and District Council reports

Cllr Brown congratulated the Parish Councillors on their appointment and introduced herself. Cllr Brown provided a background to planning issues in the Parish and in the District. Part 2 of the Local Development Plan (LDP) will be out for consultation shortly; this will include areas of development within the Parish. There was a discussion about the possible sites that may be included in Part 2.

The railhead consultation is anticipated to take place in the new year.

Cllr Brown encouraged the Parish Councillors to take part in the training sessions held by SDDC.

7:29pm Cllr Brown left the meeting.

c) Police reports

There were no one in attendance from the police.

15/48 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD 13th AUGUST 2015
RESOLVED: the minutes of the meeting, held 13.08.15 as previously circulated, were read, accepted and signed as a correct record by the Chairman.

15/49 TO APPROVE THE MINUTES OF THE ANNUAL MEETING OF THE PARISH HELD 13th AUGUST 2015

RESOLVED: the minutes of the Annual Meeting of the Parish, held 13.08.15 as previously circulated, were read, accepted and signed as a correct record by the Chairman.

15/50 TO DETERMINE WHICH ITEMS IF ANY ON PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

No additional matters were identified to be taken in the exempt section of the meeting.

15/51 CHAIRMAN'S ANNOUNCEMENTS

a) Discussion on items raised in the public participation

No items were raised as no members of the public were in attendance.

b) Chairman's Report

No report was provided.

15/52 TO RECEIVE THE CLERK'S REPORT

The report as previously circulated was accepted with no comments or amendments.

The Clerk has received a letter from Age Concern thanking the Parish Council for its donation. It also provided a short explanation of its activities and enclosed its constitution. This was circulated to the Cllrs at the meeting.

Remembrance Day Service

Cllr Bottomley will lay a wreath at the Village Hall memorial and will also attend the Remembrance Day Service on 8th November when a wreath will be laid at the Cenotaph at St Helen's Church.

Parish Councillor vacancies

Notices advertising the vacancies have been placed on the noticeboards at MCP, but to date, no expressions of interest have been received. A resident of Burnaston village has expressed an interest in a Cllr vacancy and will be asked to contact the Clerk for further details.

Strategy Meeting

As Part 2 of the LDP is to be circulated shortly and further planning applications for housing developments may be made; the Clerk suggested the holding of a strategy meeting to consider what the Parish requires.

RESOLVED to hold a strategy meeting which will be held on 19th November at 7.00pm.

15/53 MICKLEOVER COUNTRY PARK MATTERS

No matters were raised.

15/54 VILLAGE HALL

The Clerk's report provided details of the work carried out at the Hall since the last meeting.

In addition, since the issuing of the Clerk's report, the servicing of the boiler has been completed and the Landlord Certificate issued.

Following a report from a Hall user that the toilet was not operating correctly, a plumber attended and reported that there are no problems.

15/55 BURNASTON VILLAGE MATTERS

A 30mph speed sign on Dee Lane has been knocked over. The Clerk will report this to DCC.

(Action: Clerk).

Cllrs will check the grit bins and advise the Clerk if any require refilling. **(Action: Cllrs).**

An A board is regularly placed outside Field House, which restricts visibility for motorists attempting to turn right out of Burnaston Garage.

RESOLVED the Clerk will report this to SDDC. **(Action: Clerk)**

Concerns were raised about lorries which are parking outside Burnaston Garage. Cllrs agreed that these parked lorries prevent visibility and are a potential danger to motorists.

RESOLVED the police are to be contacted with a request to prevent lorries from parking outside Burnaston Garage. **(Action: Clerk).**

15/56 TO CONSIDER CONSULTATIONS

a) SDDC – Open Spaces consultation (deadline 11th October 2015)

This consultation was noted and will be considered at the Strategy meeting on 19th November.

b) DCC – Minor Maintenance Funding

RESOLVED to agree to the proposed changes to the minor maintenance funding.

15/57 RISK ASSESSMENTS

No new matters have arisen that require any amendment to the Risk Assessments.

15/58 PLANNING

9 2015 0645 – Proposed extensions/alterations at Hill Farm, Findern Lane, Burnaston
NO OBJECTIONS

9 2015 0719 – The felling of a Goat Willow Tre covered by SDDC TPO 132 at 5 Finch Crescent, Mickleover
NO OBJECTIONS

9 2015 06741 – The extensions and alterations at 29 Swan Hill, Mickleover
NO OBJECTIONS

9 2015 0784 – The erection of an extension and associated alterations at 7 Kingfisher Close, Mickleover.
NO OBJECTIONS

9 2015 0812 – The erection of an extension at 12 Wren Way, Mickleover
NO OBJECTIONS

9 2015 0827 – The erection of an extension at 103 Merlin Way, Mickleover
NO OBJECTIONS

APPEALS

9 2014 1136 – Erection of 300 houses at New House Farm, Mickleover
This appeal has been granted by the Planning Inspectorate.

15/59 CORRESPONDENCE

1. DALC – Various papers
2. SDDC - Parish Liaison minutes and forthcoming briefing sessions
3. SDDC – Derbyshire Cycle Plan
4. SDDC – Sustainability Appraisal Addendum (consultation dates 28.08.15 – 12.10.15)
5. Etwall Welfare Trust – Request for financial assistance
6. Mr B Wood – Interim Internal Audit
7. SDDC – Open Spaces consultation (deadline 11th October 2015)
8. DCC – Equality Impact Questionnaire (deadline 2nd October 2015)
9. SDDC – Invitation to the Chair’s Civic Service

All items of correspondence were noted.

15/60 FINANCE

a) Finance – accounts for payment

The following accounts were passed for payment

Cheques to be raised

000204	Miss K Shuttlewood	Lengthsman fee Nov & Dec	£34.00
000205	Mr E Smith	Gardening Sept & Oct	£76.00
000206	Mrs J Storer	Clerk's expenses	£46.58
000207	City Fire	Fire equipment service	£27.24
000208	Cole Electrical	New outdoor light	£100.04
000209	Mickleover Social Club	Hire of facilities for the Summer Play Scheme	£180.00
000210	Mr B Wood	Interim internal audit	£67.50
000211	Information Commissioner	Annual Subscription	£35.00
000212	British Gas	Gas at Village Hall	£57.35
000213	Mr G McCulloch	Minor Maintenance	£90.00
d/d	British Gas	Electricity at Village Hall	£30.52
s/o	HMRC – Clerk's PAYE Oct 2015		£ confidential
s/o	HMRC – Clerk's PAYE Nov 2015		£ confidential
s/o	Mrs J Storer – Clerk fee (Oct)		£ confidential
s/o	DCC – Pension payment (Oct)		£ confidential
s/o	Mrs J Storer – Clerk fee (Nov)		£ confidential
s/o	DCC – Pension payment (Nov)		£ confidential

Money Received

500096	Hall Hire (Art Group, WI & NHW)	£132.50
500097	Hall Hire (Art Group – October)	£40.00

b) To consider requests made under S137

A request for a donation was received from the Etwall Welfare Trust. Burnaston Parish Council has provided an annual total donation at the rate of £600.00. This amount has been provided for in the current year's budget.

RESOLVED to make a donation under S137 of £500 to the Etwall Welfare Trust.

c) The Interim Audit completed by Brian Wood

An interim audit was carried out in August by Brian Wood and his report has been circulated to all Cllrs. There are no areas or issues raised from his report.

RESOLVED to accept the report from the Internal Auditor.

d) Transfer of funds

At the Parish Council meeting held 13.08.15 (*min 15/39c*) it was resolved to transfer £50,000 from the TSB current account to the Unity Bank Deposit account. The Clerk reported that this had not occurred as the change of signatories with the TSB had not been completed. Once this was done, the transfer will take place.

e) Change of Signatories

The Clerk reported that following the changes to the bank mandates as agreed at the meeting held 13.08.15 (*min 15/39d*), the mandates were sent to the Banks. Unity Bank has confirmed that the change of signatories has been approved, but an additional form is required to be completed for

the TSB.

RESOLVED the additional form was completed and the Clerk will send this to the TSB.

15/61 FUTURE AGENDA ITEMS

No items were raised.

15/62 ITEMS FOR INFORMATION

- a) To receive reports on meetings attended
Parish Cllr training session – held at West Hallam on 8th September 2015
Cllrs Potter and Platts reported positively back on the training session that they attended.
- b) To advise on forthcoming meetings/training sessions
The Clerk has previously circulated all training sessions and will do so again.

15/63 DATE OF NEXT MEETING

The next Ordinary Parish Council meeting scheduled for Thursday 22nd October at 7.00pm will not take place. A strategy meeting will take place on Thursday 19th November at 7.00pm and the next Ordinary Parish Council meeting will be held on Thursday 10th December at 7.00pm. These meetings will be in the Village Hall, Burnaston.

There being no further business, the Chairman closed the open meeting at 8:40 pm and moved to the Confidential Section of the meeting.

15/64 CONSIDERATION OF QUOTATIONS FOR A NEW VILLAGE HALL DOOR

The Clerk had sought quotations from three contractors for a new bespoke front door to the Village Hall; only one contractor had submitted a quote and this was considered by the Cllrs. RESOLVED to accept the quote for the new front door. **(Action: Clerk)**. In addition there was a quotation for repair works to the kitchen windows. The Clerk will seek further clarification on this quotation. **(Action: Clerk)**

There being no further business, the meeting closed at 8:47pm.

Signed.....

Date.....