

**BURNASTON PARISH COUNCIL**  
**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING**  
**HELD ON THURSDAY 10<sup>TH</sup> DECEMBER 2015**  
**IN THE VILLAGE HALL, BURNASTON AT 7.00PM**

PRESENT: Cllr O Bottomley (Chairman), Cllr G Allen, Cllr I Potter, Cllr C Platts (from 7:15pm)  
In Attendance: Mrs J Storer (Clerk), Cllr L Brown (from 7:03pm to 7:35pm), Cllr M Ford (to 7:35pm)

**PART 1 NON –EXEMPT INFORMATION**

**15/71 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received and accepted for Cllr Platts' late arrival (work).  
Apologies were received and accepted for Cllr Brown's late arrival (previous meeting) and Cllr Muller (illness).

**15/72 VARIATION OF ORDER OF BUSINESS**

There was no variation in the order of business.

**15/73 MEMBERS TO DECLARE AN INTEREST.**

No declarations were made.

**15/74 TO GRANT ANY DISPENSATIONS**

No dispensations were required.

**15/75 PUBLIC SPEAKING**

a) Public

There were no members of the public present.

b) County Council and District Council reports

Cllr Ford informed that the Planning Inspector has carried out a Hearing on Part 1 of the Local Development Plan (LDP), there is a hope that the Inspector will take into account the inclusion of the proposed development on the outskirts of Mickleover and in so doing, this will provide the necessary housing stock for the larger development sites.

Part 2 of the LDP will look at smaller sites for 500-600 houses. This lower number is in response to the number of planning applications already submitted to SDDC. The consultation period will open on 14<sup>th</sup> December 2015 and last into February 2016. The proposed increase in housing in this part of the district will generate a need for additional school places; a new secondary school has been identified, which Cllr Ford explained the possible locations. No decisions have been made as to the preferred location.

7:03pm Cllr Brown arrived.

Cllr Brown explained how Derby City Council have perceived the housing allocation and sites included in Part 1 of the LDP. She also encouraged Parish Cllrs to look carefully at Part 2 of the LDP when it is released.

Cllr Ford explained the concept behind the proposed combined authority and of the difficulties being experienced in trying to get it established.

A new Digital Derbyshire Engagement Officer has been appointed who is willing to attend a future Parish Council meeting in order to update Cllrs about the installation and timing of faster broadband in the Parish.

There has been no new developments/updates on the proposed railhead at Egginton, although a similar scheme at Castle Donington has been before the Planning Inspector and whilst a decision is awaited, the general opinion is that it is likely to be granted.

7:15 Cllr Platts arrived.

All Cllrs present at the meeting agreed that the main concerns about the Mickleover development is in relation to the impact on the infrastructure and on the traffic implications for the A516. This in turn is expected to generate additional traffic through Burnaston village, making it difficult to exit the village onto the A516. Cllr Brown explained that the preferred option was to install a roundabout in the vicinity of the Mickleover Court Hotel which will be less likely to generate traffic congestion than traffic lights. Parish Cllrs still maintained that a roundabout would not ease any increases in traffic volume nor the impact upon Burnaston village.

7:35pm Cllr Brown and Cllr Ford left the meeting.

c) Police reports

There were no one in attendance from the police.

15/76 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD 8<sup>th</sup> OCTOBER 2015  
RESOLVED: the minutes of the meeting, held 08.10.15 as previously circulated, were read, accepted and signed as a correct record by the Chairman.

15/77 TO APPROVE THE MINUTES OF THE ORDINARY MEETING OF THE PARISH HELD 19<sup>th</sup> NOVEMBER 2015  
RESOLVED: the minutes of the meeting, held 19.11.15 as previously circulated, were read, accepted and signed as a correct record by the Chairman.

15/78 TO DETERMINE WHICH ITEMS IF ANY ON PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.  
No additional matters were identified to be taken in the exempt section of the meeting.

15/79 CHAIRMAN'S ANNOUNCEMENTS

a) Discussion on items raised in the public participation

No items were raised as no members of the public were in attendance.

b) Chairman's Report

The Clerk provided a large map of the parish which Cllrs studied and assessed where possible future small developments may occur. Cllrs studied the extent of the proposed development on the edge of Mickleover.

15/80 TO RECEIVE THE CLERK'S REPORT

The report as previously circulated was accepted with no comments or amendments.

#### Parish Councillor vacancies

Notices advertising the vacancies have been placed on the noticeboards at MCP, but to date, no expressions of interest have been received from this area. A resident of Burnaston village had previously expressed an interest in the vacancy but has not followed up the interest.

#### Highway Matters

Cllrs expressed disappointment and frustration about the length of time that it is taking to resolve reported matters (*Min 15/55*). Cllrs made enquiries about funding the repairs from the Parish Council funds; the Clerk advised on the powers and duties that the Parish Council has towards highways matters and advised not to spend any money on carrying out the repairs which the Highways Dept has a statutory duty to undertake. The Clerk further advised as to the implications should the Parish Council spend money without the permitted powers, duties and authority.

- 15/81 MICKLEOVER COUNTRY PARK MATTERS  
No matters were raised.
- 15/82 VILLAGE HALL  
The WI has requested a key to the new Village Hall door once it is installed. Cllrs discussed the request, taking into account security measures.  
RESOLVED to allow the request but with restrictions. The number of additional keys will be limited and the Clerk will make enquiries into the options of keys which cannot be copied without permission (**Action:Clerk**).
- 15/83 BURNASTON VILLAGE MATTERS  
No additional items were raised.
- 15/84 TO CONSIDER CONSULTATIONS  
a) SDDC – Public Spaces Protection Order consultation (deadline 1<sup>st</sup> February 2016)  
This consultation was noted and consideration will be given to the inclusion of the public footpath between Tinderbox Lane and Sandypits Lane.
- 15/85 RISK ASSESSMENTS  
No new matters have arisen that require any amendment to the Risk Assessments.
- 15/86 PLANNING  
9 2015 0930 – The erection of extensions at Rayworth Cottage, Grassy Lane, Burnaston.  
*NO OBJECTIONS*
- 9 2015 0965 – The felling of a fir/spruce tree covered by TPO 132 at 10 Linnet Hill, Mickleover.  
*NO OBJECTIONS*
- 9 2015 1055 – Proposed extensions and alteration at 122 Merlin Way, Mickleover.  
*NO OBJECTIONS*
- 15/87 CORRESPONDENCE
1. DALC – Various papers
  2. Mr C Silvester – complaint about the restricted visibility at Walnut Close caused by overgrown hedges and trees. (*Work now been carried out by DCC*)
  3. DCC – Notification of DCC & Parish Council Liaison Forum 23<sup>rd</sup> November 2015 between 6-8pm
  4. SDDC – Sustainability Appraisal Update October 2015 consultation (between 13<sup>th</sup> October and 24<sup>th</sup> November 2015)
  5. SDDC – Notification of Grow Wild Spaces Grants
  6. DCC – Notification that overgrown hedges & trees at Walnut Close will be cut back
  7. Etwall Welfare Trust – Letter acknowledging receipt of donation and thanking the Parish Council
  8. DCC – Acknowledgement speed restriction sign in Dee Lane will be repaired and resited.
  9. Mr S Burns – Informing that 30mph speed sign has been knocked down on Dee Lane  
*Matter already reported to DCC and being routinely pursued.*
  10. DCC – Advising that a letter has been sent to Burnaston Garage about the siting of A boards  
*The A boards are the petrol station's responsibility, not the garage. DCC sent a letter to the petrol station and the A boards have been removed*
  11. Clerks & Councils Direct
  12. Mr J Huskin – information of campaign group against development at Mickleover
  13. DCC – Have your say on £40m cuts to DCC budget in the next financial year (closing date 4<sup>th</sup> December 2015)
  14. SDDC – Planning briefing sessions

15. SDDC – Draft agenda for Planning Inspector’s hearing of the draft Local Plan
16. SDDC - Public Spaces Protection Order consultation (deadline 1<sup>st</sup> February 2016)
17. DALC – Invitation for nominees for the SDDC Standards Committee
18. DALC – Advice on the new audit procurement for 2016/17  
*See Finance*

All items of correspondence were noted.

15/88 FINANCE

a) Finance – accounts for payment

The following accounts were passed for payment

Cheques to be raised

|     |   |            |
|-----|---|------------|
| 215 | SDDC – Summer 2015 play activity                                      | £954.00    |
| 216 | Miss J Austin – Caretaking and cleaning of Village Hall               | £66.87     |
| 217 | Miss K Shuttlewood – Lengthsman fee (Jan & Feb)                       | £34.00     |
| 218 | Mrs J Storer – expenses   | £47.13     |
| 219 | Mrs J storer – use of Clerk’s phone                                   | £59.94     |
| 220 | Mrs J Storer – Balance of Clerk’s use of home for the Parish Council  | £61.77     |
| 221 | F J Gane – service of boiler at Village Hall & issue certificate      | £132.00    |
| 222 | Poppy Appeal – Donation for 2 Remembrance Wreaths (Chair’s allowance) | £150.00    |
| 223 | Unity Bank – transfer of funds to Current Account                     | £50.00     |
| 224 | Unity Bank – transfer of funds to Deposit Account                     | £49,950.00 |

*As per min 15/39c of the meeting held 13.08.15*

s/o Clerk’s salary & pension

confidential

Money Received

|        |           |        |
|--------|-----------|--------|
| 500098 | Hall Hire | £40.00 |
| 500099 | Hall Hire | £15.00 |

b) To consider requests made under S137

No requests have been received

c) To consider a donation for the Remembrance Day Wreaths

A request for a donation was received from the RBL Poppy Appeal towards the costs of the two Remembrance Day wreaths.

RESOLVED to make a donation using the Chairman’s Allowance of £150 to the Poppy Appeal.

d) To consider the first draft of the 2016/2017 budget

The Clerk had previously circulated the draft budget.

RESOLVED to accept the draft budget and to set the precept at the next Full Parish Council meeting.

e) To consider the audit regime for 2017 onwards

The Clerk had previously circulated a report regarding the changes to the audit regime from 2017. The Clerk had made the recommendation that the Parish Council does not opt out of the new audit procurement service being delivered by NALC, SLCC and ADA.

RESOLVED not to opt out of the audit procurement system.

15/89 FUTURE AGENDA ITEMS

No items were raised.

15/90 ITEMS FOR INFORMATION

- a) To receive reports on meetings attended

A discussion took place about recent confusions over SDDC information sessions.

RESOLVED the Clerk will provide Cllrs with the dates of the information sessions/seminars along with the contact details so that Cllrs can check prior to attending that the sessions will be run.

Parish Cllr training session – Cllr Bottomley and Cllr Allen are still to attend a training session. The Clerk will make enquiries as to whether any courses are scheduled.

- b) To advise on forthcoming meetings/training sessions

The Clerk has previously circulated all training sessions and will do so again.

15/91 DATE OF NEXT MEETING

The next Ordinary Parish Council meeting will be held on Thursday 14<sup>th</sup> January 2016 at 7.00pm in the Village Hall, Burnaston.

There being no further business, the meeting closed at 9:02pm.

Signed.....

Date.....