

**BURNASTON PARISH COUNCIL
MINUTES OF THE ORDINARY PARISH COUNCIL MEETING
HELD ON THURSDAY 15th MARCH 2018
IN THE VILLAGE HALL, BURNASTON AT 7.00PM**

PRESENT: Cllr O Bottomley (Chair), Cllr G Allen, Cllr I Potter, Cllr Mead
In Attendance: Mrs J Storer (Clerk), Cllr L Brown (to 7:22pm)

PART 1 NON –EXEMPT INFORMATION

The Chair welcomed all to the meeting and as a quorum was established, the meeting took place.

18/401 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

Apologies were received and noted from Cllr Paonessa (family), Cllr Ford, Cllr Muller.

18/402 VARIATION OF ORDER OF BUSINESS

There was no variation to the order of the business

18/403 MEMBERS TO DECLARE AN INTEREST.

No declarations were made.

18/404 TO GRANT ANY DISPENSATIONS

No dispensations were required.

18/405 PUBLIC SPEAKING (*As per Standing Orders 3e, f, g, h*)

a) Public

No members of the public were present.

b) County Council and District Council reports

A Community Partnership Scheme is being launched by SDDC; matched funding is required for capital projects.

S106 negotiations for the development of land to the west of Mickleover are currently taking place and the details of the proposed development is being scrutinised by SDDC. Efforts have been made by SDDC to engage NHS England in the S106 negotiations.

Highways England has programmed in signalisation at the Kings Way roundabout together with the multigrading of the three roundabouts at Markeaton, Little Eaton and Kings Way. Toyota Liaison meeting was held on 14th March 2018, this meeting explain where the company is at present, the impact of Brexit, the aspirations of a zero carbon plant and of the investment being made in the Burnaston Plant.

SDDC is the fastest growing district in the whole of England, but SDDC is confident that the LDP Part 1 and 2 is robust to withstand future planning applications for major developments in the district.

7:22pm Cllr Brown left.

c) Police reports

No reports were presented by the police.

18/406 TO APPROVE THE ORDINARY MINUTES OF THE MEETING HELD ON 25th JANUARY 2018 (COPY ALREADY CIRCULATED).

RESOLVED: the minutes of the Ordinary Meeting, held 25.01.18 as previously circulated, were read, accepted and signed as a correct record by the Chairman.

17/407 TO DETERMINE WHICH ITEMS IF ANY ON PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

No additional matters were identified to be taken in the exempt section of the meeting.

18/408 CO-OPTION OF PARISH COUNCILLOR

a) to consider the application to be a co-opted Cllr

No further expressions of interest have been received. There is one vacancy for a Parish Cllr.

18/409 CHAIR'S ANNOUNCEMENTS ON FUNCTIONS ATTENDED

None have been attended.

18/410 TO RECEIVE THE CLERK'S REPORT

The report as previously circulated was accepted with no comments or amendments.

18/411 TO CONSIDER AND MAKE RECOMMENDATIONS REGARDING GDPR

The NALC Toolkit was previously circulated to all Cllrs. Cllr Allen has studied the document and provided the Parish Council with a report on the necessary actions to be taken.

RESOLVED: The Data Controller will be the Parish Council. The Data Processor will be the Clerk, taking instructions from the Data Controller (the Parish Council).

A data audit has been undertaken by the Clerk. The website company has emailed to verify that the Parish Council's website is GDPR compliant.

It is still necessary to undertake the following actions :-

Obtain individuals' consent to the Parish Council holding the data.

The website needs to have a privacy policy to state that anyone making enquiries is consenting to give their personal data.

How data will be disposed of securely

How the Parish Council will deal with any data requests.

How to deal with any complaints

RESOLVED: to adopt the template sent via NALC Toolkit and the new forms for obtaining data, such as for the Village Hall hire, will be adopted from this date onwards.

RESOLVED: to hold data for the following period of time:

Bookings for Village Hall – the consent would be held only for that booking, any

subsequent bookings will need another consent form completing. For those organisations who regularly hire the Hall the consent will be held for year.

RESOLVED: The Parish Council's laptop is to be encrypted for when sending personal data.

18/412 NEW HOUSE FARM DEVELOPMENT UPDATE

No updates are available.

18/413 MICKLEOVER COUNTRY PARK MATTERS

Min 18/387 and Min 17/302 - agreement has been given for the gritbin on Sandpiper Lane to remain.

Consideration was given to installing a litter bin close to the noticeboard at the Hospital Lane roundabout.

RESOLVED: to defer a decision until a report or feedback has been received from Cllr Paonessa.

18/414 VILLAGE HALL

RESOLVED The Community Partnership Scheme will be applied to fund the defibrillator, access,

improvements to the disabled toilet facilities, upgrading the kitchen and providing a village map. The Parish Council agreed to provide the necessary matched funding if other grant providers cannot be sought.

The Clerk contacted the approved contractors and one contractor has provided a quote for altering the access to the Hall and improvements to the disabled toilet facility; the meeting considered the quote.

No other contractors have quoted for the work despite being asked. RESOLVED to accept the quote provided.

18/415 BURNASTON VILLAGE MATTERS

A large pothole on Main Street has been reported to DCC.

18/416 TO RECEIVE REPORTS ON THE PUBLIC FOOTPATHS IN THE PARISH AND TO DECIDE UPON ACTIONS TO BE TAKEN

A fallen tree blocking the access of the public footpath between Mickleover and Burnaston (Min18/390) was reported to the Rights of Way Officer, who in turn has advised that the tree has been removed.

The fence at the bottom of Robyn Hill identifying the start of the public footpath is in a poor condition. The Clerk will ask the Contractor to repair or replace.

18/417 COMMEMORATION AND CELEBRATION OF THE END OF WORLD WAR 1

The proposed date for the Burnaston Remembrance Service was thought to clash with the St Helen's Church event and a request from the Church to change the Burnaston date was considered. It was confirmed that there was no clash of events and the Parish Council event will proceed as planned. A full cadet band has agreed to play at the Remembrance Event. Cllr Bottomley agreed to prepare the risk assessment for the event.

The practicalities of the Remembrance Service were discussed; the road closure and diversion route were considered and difficulties in establishing a viable diversion raised at the last meeting were discussed. Neighbours to the Village Hall have been approached to discuss possible solutions, further discussions are to be held and a report will be provided for the next meeting.

Min 18/391 Cllrs consider the quote for the additional inscription for the memorial plaque with the additional name.

RESOLVED to accept the quote, the aim is for the plaque to be unveiled as close to the Remembrance Event as possible.

18/418 TO DECIDE UPON THE DESIGN OF THE NEW NOTICEBOARD AND UPDATE ON THE VILLAGE MAP (MIN 17/328d)

Meetings are still taking place about the map illustration. This project will be included in the improvement scheme for the Village Hall.

18/419 TO CONSIDER CONSULTATIONS

SDDC – Proposed Public Space Protection Order, Staker Lane, Findern – end 30th April 2018
RESOLVED no objections.

18/420 RISK ASSESSMENTS

The Clerk had no recommended changes to make to the risk assessments or to the Risk Register.

18/421 PLANNING

Planning applications

9 2017 1358 – The erection of an extension at 8 Brambling Crescent, Mickleover Country Park
No objection

9 2017 1393 – The erection of extensions and alternation to 9 Hospital Lane, Mickleover
No objection

9 2017 1320 - the erection of a single storey building to house an office, staffroom, disabled wc for both customers and staff and workshop and bread store at Windyridge, Burton Road, Burnaston
No objection

9 2018 0130 - the felling of 8 scots pines covered by SDDC TPO number 132 at 15 Mallard Walk, Mickleover Country Park
No objection

9 2018 0168 – The erection of a detached garage and conversion of existing integral garage space into a bedroom at The Lanterns, Walnut Croft, Burnaston
No objection

9 2018 0067 – The change of use from outbuilding to living accommodation in connection with the existing dwelling at Oak Tree Barn, Staker Lane, Mickleover
No objection

9 2018 0158 – Felling of sycamore and pruning of sycamore covered by SDDC TPO 132 t 27 Linnet Hill, Mickleover Country Park
No objection

9 2018 0226 - proposed single storey rear extension, with eaves of 3 metres, maximum height of 4 metres and extending 6 metres from the rear wall at 2 Edmunds Square, Mickleover
No objection

9 2018 0036 - change of use of land to garden at 16 Sandpiper Lane, Mickleover Country Park
No objection

18/422 CORRESPONDENCE

1. DALC – Various papers
 2. Resident – advising wish to retain grit bins at their property
 3. Toyota – Annual CLC event on 14th March 2018
 4. Clerks & Councils Direct – March 2018
 5. Derby City Council – Local Plan Part 2 consultation (28/02/18-13/04/18)
 6. East Midlands Airport – Community Impact Survey
- All items of correspondence were noted.

18/423 FINANCE

- a) Finance – accounts for payment
The following accounts were passed for payment

Cheques raised since last meeting
None

Cheques for approval

000331	British Gas	Gas at Village Hall	£193.09
000333	Acre	Village Hall Information Sheet	£10.00
000334	Mrs J Storer	Expenses	£89.04
000335	Mr E Smith	Gardening at Village Hall (Feb-March incl)	£84.00
000336	Miss K Shuttlewood	Lengthsman fee (Feb-March incl)	£34.00
000337	DALC	Cllr Training at Etwall 22.02.18	£40.00
000338	DCC	Fill grit bin at Main Street, Burnaston	£126.12
000339	RAD	Fire Safety Training	£30.00
000340	DALC	2018/19 subscription (2 schemes)	£318.79
000341	Mrs J Storer	Clerk's use of home (Jan – Mar)	£102.00
000342	S Staffs Water	Water at Village Hall	£22.28
s/o	DCC	Pension for Feb	£84.87
s/o	DCC	Pension for March	£84.87
s/o	Mrs J Storer	Feb salary	£xxx
s/o	Mrs J Storer	March salary	£xxx
s/o	HMRC	Jan deductions	£3.00
s/o	HMRC	Feb deductions	£2.80
d/d	British Gas	Electricity at Village Hall	£57.45

Money Received

500141	Village Hall rent	£30.00
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- b) To consider requests made under S137
None received.

18/424 TO CONSIDER THE CONTENTS FOR A FIVE YEAR PLAN

RESOLVED the plan is to cover

- The refurbishment of the Village Hall Kitchen
- Defibrillator
- Acquisition of land to form a Remembrance Garden
- Refurbishment of the disabled toilet facilities
- Installing a disabled access to the Village Hall
- Replacement of windows for the Village Hall
- Additional litter bins at MCP
- Consideration of a new boiler for the Village Hall

Cllr Paonessa will be requested to add any requirements needed at MCP.

18/425 ITEMS FOR INFORMATION

- a) To receive reports on meetings attended
No reports were received.
- b) To advise on Forthcoming meetings/Training sessions
None known.

18/426 ITEMS FOR THE NEXT MEETING

- GDPR

18/427 DATE OF NEXT MEETING

The next Ordinary Parish Council meeting will be held on

An additional meeting maybe called in April

24th May 2018 26th July 2018, 27th September 2018, 29th November 2018

All meetings will be held at 7.00pm in the Village Hall, Burnaston.

There being no further business, the meeting closed at 8:47pm.

Signed.....

Date.....