

**BURNASTON PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING AND THE
ORDINARY PARISH COUNCIL MEETING
HELD ON WEDNESDAY 16th MAY 2012
IN THE VILLAGE HALL, BURNASTON AT 7.30PM**

PRESENT: Cllr Silvester, Cllr P Haynes, Cllr S Burns

In Attendance: Mrs J Storer (Clerk)

ANNUAL PARISH COUNCIL MEETING

12/01 ELECTION OF CHAIRMAN

Cllr Burns proposed Cllr Silvester. Cllr Haynes seconded the proposal. There were no other nominations.
RESOLVED: Cllr Silvester was elected as the Chairman.

Cllr Silvester accepted the position but reiterated that he wishes to relinquish the role at the next Annual Parish Council meeting. Cllr Haynes offered to become the Chairman next year, subject to any unforeseeable events.

12/02 CHAIRMAN TO TAKE AND SIGN THE DECLARATION OF OFFICE

Cllr Silvester took and signed the Declaration of Office of Chairman

12/03 ELECTION OF VICE CHAIRMAN

Cllr Holland had previously expressed an interest.

In his absence, Cllr Silvester proposed Cllr Holland and Cllr Haynes seconded the proposal.

RESOLVED: Cllr Holland was elected as the Vice Chairman

12/04 VICE CHAIRMAN TO TAKE AND SIGN THE DECLARATION OF OFFICE

As Cllr Holland was not present, the Declaration of Office was not signed. The form will be completed at the next meeting.

12/05 REVIEW/COMPLETION OF REGISTER OF INTEREST

Parish Councillors who were present reviewed their Register of Interests. There were no amendments made.

12/06 TO REVIEW THE FINANCIAL REGULATIONS (Already circulated)

RESOLVED: there were no amendments to the Financial Regulations

12/07 TO REVIEW THE STANDING ORDERS (already circulated)

RESOLVED: there were no amendments to the Standing Orders

12/08 APPOINTMENT TO EXTERNAL BODIES

RESOLVED: the following appointments were approved

Etwell Welfare Trust	Cllr Burns
Etwell Area meeting	Any Councillor to attend
SDDC & Parish Council Liaison	Cllr Silvester
Police Liaison/Safer neighbourhood	Cllr Holland
Age Concern	Cllr Yeomans
Finance Committee	To be agreed at budget setting
Village Hall Booking Clerk	Mrs A M Ross
Toyota CLC	Cllr Silvester

Joint Highways Forum
DCC & Parish Council Liaison

Any Councillor to attend
Any Councillor to attend

ORDINARY PARISH COUNCIL MEETING
PART 1 NON –EXEMPT INFORMATION

- 11/09 TO RECEIVE APOLOGIES FOR ABSENCE
Apologies were received and accepted from Cllr Welburn, Cllr Holland and Cllr Mrs Brown
- 12/10 VARIATION OF ORDER OF BUSINESS
There was no variation in the order of business.
- 12/11 MEMBERS TO DECLARE AN INTEREST.
No declarations of interest were made
- 12/12 PUBLIC SPEAKING
- a) Members of the Public
No report was given
 - b) County Councillor
No Councillor was present and no report was received
 - c) District Councillor
No report was available
- 12/13 TO APPROVE THE NON- CONFIDENTIAL MINUTES OF THE MEETING HELD 21st MARCH 2012
RESOLVED: the minutes of the meetings, held 21.03.12 as previously circulated, were read, accepted and signed as a correct record by the Chairman.
- 12/14 TO DETERMINE WHICH ITEMS IF ANY ON PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.
There were no items to be taken in exclusion.
- 12/15 CO-OPTION OF PARISH COUNCILLORS
No further expressions of interest have been received.
Cllr Haynes reiterated that there is a need for the person who is co-opted to the Parish Council, to be free of an desire to be on the Parish Council to pursue a solitary cause, whilst Cllr Silvester suggested that the co-opted Councillor should perhaps reflect the views of MCP to balance the Parish Council.
RESOLVED: The vacancy will be displayed on the noticeboards and on the website.
- 12/16 TO RECEIVE THE CLERK’S REPORT
The report as previously circulated was accepted.
- 12/17 CHAIRMAN’S REPORT
There was no report presented to the Parish Council

12/18 TO RECEIVE ANY REPORTS FROM REPRESENTATIVES

- a) Meetings attended
29th March 2012 – Flood Liaison Meeting – no one attended this meeting
10th May 2012 – Safer Neighbourhood & Area Forum meeting – no report was provided
- b) Forthcoming meetings/Training sessions
21st May 2012 – The Clerk and Cllr Silvester are to attend a training session on the new planning systems.
The Clerk will make arrangements for Cllr Haynes to also attend the same training event.
- c) To receive Parish Councillors Reports
Cllr Welburn requested that the Highways Dept is contacted to review the visibility splays at the roundabout near to the Social Club.
RESOLVED: The Clerk will contact the Highways Dept.

12/19 UPDATE ON THE JUBILEE CELEBRATIONS

The report by Cllr Welburn was circulated prior to the meeting and was accepted.
The Parish Council considered whether there was a need to have someone formally open the Jubilee Event. Cllr Silvester suggested that Cllr Welburn would be the most appropriate person to open the event as he has been involved in the organisation.

RESOLVED: Cllr Welburn will be asked to open the Jubilee event should it be required.

12/20 MICKLEOVER COUNTRY PARK MATTERS

The Clerk has requested a quotation for routine maintenance of the noticeboard.
The graffiti has been removed and Transco has donated #20 towards the Jubilee celebrations.

12/21 VILLAGE HALL MATTERS

As agreed at the last Parish Council meeting, plasterers were contacted to provide quotations to repair the rendering. All of the plasterers stated that the render appeared to be in good order and all recommended that the render is repainted as a first course of action.

The Clerk had obtained two quotations for redecorating the exterior of the Village Hall and these were discussed.

RESOLVED: to accept the quotation from Brown and Earnshaw.

In addition to the painting works, a request is made for the affected internal plaster to be removed. This will enable the area to dry out over the summer prior to being replastered in the autumn.

Concern was raised regarding the last gas invoice for the Village Hall, which was high. One reason for the high invoice, maybe due to a hirer accidentally leaving the heating on. With this view, it was agreed that a plumber should be contacted to establish if there is any way to have the heating automatically turned off after a given number of hours.

One of the lights within the Hall is flickering and the Clerk was requested to arrange the repairs.

12/22 VILLAGE HALL FEES

The Clerk had circulated a report about the current fee level and of previous years' usage.

RESOLVED: due to the economy and the opinion that the Hall is for the community; the hall hire fee will remain at £5 per hour.

12/23 BURNASTON VILLAGE MATTERS

- i) Cllr Haynes handed to the Clerk, signed receipts from the issue of the snow shovels.
- ii) Footpath 1 requires strimming, the Clerk will instruct Mr McCulloch to carry out the work.

iii) Some stiles around the village are in a poor condition. Cllr Burns agreed to provide the Clerk with a list and location of the stiles requiring attention.

iv) Cllr Burns reported that at the last Neighbourhood Watch meeting; discussions were had regarding the recent spate of breaking into sheds. The characteristics of the break ins were similar, but the breakins have now ceased.

v) There have been several instances of sat navs directing articulated lorries to use Grassy Lane to access the A38. Councillors remember this matter being discussed last year but were unsure as to where the matter was now. To a limited degree, the same is happening with Green Lane. In addition motorists are missing the turning to the A38 possibly due to the small direction signs and road markings.

RESOLVED: to make a request to Cllr Mrs Patten to advise the Parish Council as to what the previous requests for assistance had achieved and for her to pursue the matter again.

RESOLVED: to request the Highways Dept to improve the road signage and to forward the suggestion of alternative road markings.

12/24 RISK ASSESSMENTS

The Risk assessments were reviewed but no matters were identified as being needed to be included or amended.

12/25 PLANNING

9 2012 0270 - the retention of temporary changing facilities previously approved under application 9/2009/0219/f for a period of not more than three years at land at os field numbers 2887 1875 0070 0089, Staker Lane, Mickleover, Derby
NO OBJECTIONS

9 2012 0367 - the conversion of the garage into living accommodation and the erection of a detached garage at Thorn Chase, Walnut Croft, Main Street, Burnaston
NO OBJECTIONS

12/26 CORRESPONDENCE

1. DALC – Various papers

2. Methodist Homes for the Aged – Request for funding

RESOLVED to support the project in principle once further information has been received regarding the available budget and projected costs, the numbers that are anticipated to benefit from the scheme and whether residents at MCP are included within this scheme or whether it is involved in an alternative scheme.

3. SDDC – Community & Planning Briefing Session – to be held at various locations at the end of May

4. SDDC - Flood Liaison meeting held 29th March 2012 – minutes of the meeting are to be found on the SDDC website

5. SDDC – Annual Civic Council meeting 29/05/12
No Cllr was available to attend

12/27 COMMUNICATION WITH PARISHIONERS

This matter was deferred until the next meeting so that a full discussion can take place, particularly relating to the requirements of MCP.

12/28 FINANCE:

a) The following accounts were passed for payment:-

cheques written since last meeting

None

001987 To transfer funds to from old account to new account £5000.00
To write to the Bank closing the old account

Cheques to be raised

00001	Miss K Shuttlewood – Lengthsman fee (Apr & May)	£XX
00002	Mrs J Storer – expenses	£33.02
00003	HMRC – Clerk’s PAYE (May)	£XX
00004	HMRC – Clerk’s PAYE (June)	£XX
00005	Aon – insurance 2012/2013	£901.54
00006	B Wood – internal Audit Fee 2011/2012	£77.50
00007	Mr E Smith - Gardening at V Hall April & May	£XX
s/o	Mrs J Storer – Clerk’s fee for April	£XX
s/o	Mrs J Storer – Clerk’s fee for May	£XX
s/o	DCC – pension payment (May)	£XX
s/o	DCC – pension payment (June)	£XX

Money Received

SDDC – First half of precept	£6370.00
SDDC – Concurrent expenses refund	£3296.00
A – Hall Hire	£70.00
B – Donation received from Toyota for the Jubilee Celebrations	£250.00
C – Donation from Transco	£20.00

Balance at Bank @ = £39,474.37

Balance with SDDC = £10000.00

b) To consider requests made under S137
No requests had been received

c) To approve the accounts for the year ending 31st March 2012
The accounts for the year ending 31.03.12 have been audited by Mr B Wood, who reported that there were no items of concern
RESOLVED: to accept the accounts for the year ending 31.03.12, as previously circulated.

d) To complete the Audit Return for 2011/2012
The Audit Return for 2011/2012 was completed and signed by the Chairman and the Clerk as the Responsible Financial Officer.

e) Clerk’s use of home
This matter was deferred until the next meeting

12/29 FUTURE AGENDA ITEMS
Communications with Parishioners

12/20 DATE OF NEXT MEETINGS
The dates of the next Ordinary Parish Council meetings will be held on 11th July 2012

There being no further business, the Chairman closed the open meeting at 9.07pm

Signed.....

Date.....