

**BURNASTON PARISH COUNCIL**  
**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING**  
**HELD ON THURSDAY 28<sup>th</sup> SEPTEMBER 2017**  
**IN THE VILLAGE HALL, BURNASTON AT 7.00PM**

PRESENT: Cllr O Bottomley (Chair), Cllr G Allen, Cllr I Potter,  
In Attendance: Mrs J Storer (Clerk), Cllr M Ford (to 7:24pm)

**PART 1 NON –EXEMPT INFORMATION**

The Chair welcomed all to the meeting and as a quorum was established, the meeting took place.

**17/315 TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr D Mead, Cllr Brown, Cllr Muller.

**17/316 VARIATION OF ORDER OF BUSINESS**

There was no variation to the order of the business

**17/317 MEMBERS TO DECLARE AN INTEREST.**

No declarations were made.

**17/318 TO GRANT ANY DISPENSATIONS**

No dispensations were required.

**17/319 PUBLIC SPEAKING (*As per Standing Orders 3e, f, g, h*)**

a) Public

No members of the public were present.

b) County Council and District Council reports

Cllr Ford reported that the CEO of Derbyshire County Council (DCC) has been made redundant and the Council is running with two strategic directors; one of which will become the Head of Paid Services, a legal requirement. This action is hoped to generate better performance management.

Fibre broadband has been rolled out in Burnaston and is very much welcomed.

A request had been made to DCC to clean the road signs but DCC does not clean signs, but did check all signs, which are serviceable and one sign has been replaced.

LED streetlights are being erected in S Derbyshire.

The Highways Manager engaged about the incidents relating to the new roundabout on the A516, has reported that some adjustments are to be made, including the creation of rubble strips; these will be installed at the end of October and will be undertaken by the developer.

The delay in updating SatNavs could possibly be part of the cause of the accidents.

Derbyshire Connect runs in Ashbourne, a similar transport scheme to Community Transport and this service is to be extended to across the County. Anyone in rural areas, wanting transport can ring Derbyshire Connect and book a place.

Cllr Ford reported that he has received a consultation for a new primary school at Highfields, Findern.

SDDC is also undergoing a restructuring exercise to have two strategic directors reporting to a CEO. A new depot will open in October, this new depot was funded by the sale of the land and the old depot.

SDDC will launch its new website on 3<sup>rd</sup> October 2017. The Local Plan Part 2 is expected to be ratified in the new year. On 26<sup>th</sup> September, the Planning Committee at SDDC passed the application for 240 houses on the site which runs adjacent to Ladybank Road towards the Sustrans track.

The new head of John Port is in post and the school is now part of a MAT.  
There is no news about the possibility or date for the start of the A38 flyover.

7:24pm Cllr Ford left the meeting.

- c) Police reports  
No reports were presented by the police.

17/320 TO APPROVE THE ORDINARY MINUTES OF THE MEETING HELD ON 20<sup>th</sup> JULY 2017  
(COPY ALREADY CIRCULATED).

RESOLVED: the minutes of the Ordinary Meeting, held 20.07.17 as previously circulated, were read, accepted and signed as a correct record by the Chairman.

17/321 TO DETERMINE WHICH ITEMS IF ANY ON PART 1 OF THE AGENDA SHOULD BE  
TAKEN WITH THE PUBLIC EXCLUDED.

No additional matters were identified to be taken in the exempt section of the meeting.

17/322 CO-OPTION OF PARISH COUNCILLOR

No further expressions of interest have been received despite the vacancies being advertised.  
There remains two vacancies on the Parish Council.

17/323 CHAIR'S ANNOUNCEMENTS ON FUNCTIONS ATTENDED

Cllr Bottomley reported that she had tried to attend the Liaison meeting between SDDC and Parish Councils, held on 13<sup>th</sup> September, but traffic was appalling and she had arrived very late and had been unable to access the building.

Both Cllrs Bottomley and Potter attended the Derby County match on 23<sup>rd</sup> September by invitation of Toyota. Both will complete the Register of Gifts Received.

17/324 TO RECEIVE THE CLERK'S REPORT

The report as previously circulated was accepted with no comments or amendments.

17/325 NEW HOUSE FARM

There were four accidents on the night of 28<sup>th</sup> July 2017, this being the first night that the new roundabout and road was reopened. The email response from DCC (dated 12.09.17) regarding their investigation was circulated to all Cllrs. In the same email, DCC confirmed that the speed limit will not be altered (Min 301a). Cllrs expressed their disappointment that the lowering of the speed limit will not occur.

The next CEG Liaison Committee meeting will take place on 29<sup>th</sup> September; Cllr Potter will attend the meeting.

17/326 MICKLEOVER COUNTRY PARK MATTERS

The gritbin on Sandpiper Lane remains full. Once the bin is empty, it will be removed. Cllrs will ensure that the bin is still in situ (Min 17/302).

17/327 DEFIBRILLATOR IN BURNASTON VILLAGE

As per minute 17/306, the Clerk had previously circulated details of defibrillators to all Cllrs. Consideration was given to the requirements agreed at the last meeting minute 17/306.

RESOLVED to purchase a defibrillator and the housing unit.

RESOLVED the Clerk was instructed to order the equipment above and to arrange the installation.

17/328 VILLAGE HALL

- a) No assessment has been undertaken on the accessibility to the hall and to the toilet area but the

project has been included on the list of Open Spaces and Projects identified for any S106 funding. Cllrs accepted that any funding from S106 money was unlikely and alternative funding of the works to improve disabled access to the Hall will need to be sourced. The matter was deferred until the next meeting when plans will be discussed along with the intention that changes should be made during 2018.

- b) Minute 17/303b) the replacement shed was erected in August. A formal acknowledgement of thanks was given to Cllr Potter who cleared the old shed and then restocked the furniture into the new shed.
- c) Minute 17/303c) Cllr Potter has met with the printer and provided details of a map with each house marked upon it. The printer will provide a proof which will be circulated to all Cllrs; a large map will be produced and as many A3 copies as required. The printer will also provide the noticeboard for the map.
- d) There was miscommunication regarding the pricing of new noticeboards for outside of the Village Hall.  
RESOLVED the Clerk will obtain prices for noticeboards and circulate these to Cllrs.

#### 17/329 BURNASTON VILLAGE MATTERS

No matters were raised.

#### 17/330 TO RECEIVE REPORTS ON THE PUBLIC FOOTPATHS IN THE PARISH AND TO DECIDE UPON ACTIONS TO BE TAKEN

Cllr Bottomley has walked two of the public footpaths and reported that they are in good order. The Clerk reported that the stiles at Robyn Hill have been repaired, the Rights of Way Officer has issued a notice to the landowner to repair the stile on footpath 1.

#### 17/331 TO CONSIDER WHETHER TO PARTICIPATE IN THE SNOW WARDEN SCHEME

The Clerk explained how the snow warden scheme worked. Cllrs considered the scheme, but as volunteers will be difficult to recruit, and the amount of pavements to clear around the MCP is significant in itself requiring a considerable number of volunteers, it was considered not to be feasible to participate in this financial year.

RESOLVED not to participate in the scheme.

#### 17/332 COMMEMORATION AND CELEBRATION OF THE END OF WORLD WAR 1

Next year will be the centenary of the end of World War 1 and the Parish Council considered if it will be marking the 100<sup>th</sup> anniversary of the end of World War 1 and if so, how.

The Parish Council agreed that the anniversary should be recognised, but no ideas were considered.

RESOLVED the Clerk will post notices seeking ideas and volunteers for any organised events.

This year's Remembrance Service was also considered and ideas will be circulated. Agreed plans will be published when finalised.

#### 17/333 TO CONSIDER CONSULTATIONS

SDDC – Private hire licensing policy review – deadline 18<sup>th</sup> August 2017 – no response is made.

#### 17/334 RISK ASSESSMENTS

The Clerk had no suggested changes to make to the risk assessment.

#### 17/335 PLANNING

##### Planning applications

9 2017 0894 - retrospective application for the installation of spray booth flues at unit 3 Grassy

Court, Grassy Lane, Burnaston  
No Objections

9 2017 0722 - the retention of an extension at 30 Wren Way, Mickleover  
No Objections

9 2017 0814 - enlargement of garage roof to form a porch at 67 Merlin Way, Mickleover  
No Objections

9 2017 0835 - the pruning of a horse chestnut covered by South Derbyshire District Council tree preservation order number 132 at 34 Sandpiper Lane, Mickleover  
No Objections

9 2017 0293 – Retrospective application for change of use of land to form domestic garden and formation of a track at Rayworth Cottage, Grassy Lane, Burnaston  
Objection – on the grounds of excessive traffic along a small country bridlepath and of safety concerns about access from Grassy Lane onto the A516

9 2017 0909 - the crown lifting of 4 lombardy poplar trees covered by SDDC TPO number 173 at 15 Lark Hill, Mickleover Country Park  
No Objections

9 2017 0851 - proposed extension to the garage at 4 Walnut Close, Burnaston  
No Objections

#### 17/336 CORRESPONDENCE

1. DALC – Various papers
  2. Karen Allsopp – Request clarification about the maintenance plan for Merlin Way  
*Attempts have been made to obtain clarification of this, but no response has been received.*
  3. SDDC – Private Hire Licensing policy review
  4. DCC – A516 concerns, developers to address some of the concerns around the new roundabout and associated road works, plus the refusal to reduce the speed limit to 40mph.
  5. SDDC – Open Spaces and Facilities Strategy  
*The upgrade and improvement of access to the hall and to the toilet area of the hall, have been included as projects which the Parish Council are considering and would wish to obtain funding for if the projects proceeded.*
- All items of correspondence were noted.

#### 17/337 FINANCE

##### a) Finance – accounts for payment

The following accounts were passed for payment

*Cheques raised since last meeting*

000301	Derby Shed Ltd	New shed	£675.00
--------	----------------	----------	---------

*Cheques for approval*

000302	Mrs J Storer	Expenses	£71.93
000303	Mrs J Storer	Clerk's use of home (July - Sept '17)	£102.00
000304	Mr E Smith	Gardening at Village Hall (Jun – Sept incl)	£168.00
000305	Miss K Shuttlewood	Lengthsman fee (Jul – Sept incl)	£51.00
000306	British Gas	Gas at V Hall	£68.25
000307	Mr McCulloch	Maintenance of public footpaths	£100.00
000308	ICO	Annual fee	£35.00

s/o	DCC	Pension for Aug	£84.87
s/o	DCC	Pension for Sept	£84.87
s/o	Mrs J Storer	Aug salary	£xxx
s/o	Mrs J Storer	Sept salary	£xxx
s/o	HMRC	July deductions	£3.00
s/o	HMRC	Aug deductions	£2.80
d/d	British Gas	Electricity at V Hall	£47.95

b) To consider requests made under S137

A request for funding was received from Etwall and District Age Concern. Cllrs considered the statement of income and expenditure and the balance of funds held.

RESOLVED: to make a donation of £150.00 to the Etwall and District Age Concern (*Power: S137 LGA 1972*)

c) To consider the external auditor's report for the year ending 31<sup>st</sup> March 2017

The Clerk reported that the external auditor had made two observations.

- i) the annual declaration stated that there were trust funds, this is not the case.
- ii) that the date of the notice was incorrect.

Cllrs noted the comments of the external auditor.

17/338 ITEMS FOR INFORMATION

a) To receive reports on meetings attended

- Parish & Town Liaison Meeting – 21<sup>st</sup> September at Matlock 6pm. – no attender
  - Parish & District Council Annual Liaison meeting – 13<sup>th</sup> September 2017 at Swadlincote 6:30pm
- The Clerk attended the meeting and circulated a report to all Cllrs.

b) To advise on Forthcoming meetings/Training sessions

- Fire Safety Training for Community Halls and Faith Buildings - 7<sup>th</sup> November at South Darley Village Hall 10am – 12.30pm, organised by RAD.  
*The Clerk was granted permission to attend the training and for the fees of £30 to be paid by the Parish Council*
- Data Protection Training – DALC at Cromford on 16<sup>th</sup> October 2017 between 10am and 1pm  
*The Clerk will attend the course and report back to the next Parish Council meeting.*
- DALC AGM – 11<sup>th</sup> October at Cromford – no one will attend.

17/339 ITEMS FOR THE NEXT MEETING

- Village Map
- Access to the Village Hall
- Commemoration Events

17/340 DATE OF NEXT MEETING

The next Ordinary Parish Council meeting will be held on Thursday 30<sup>th</sup> November 2017 at 7.00pm in the Village Hall, Burnaston.

There being no further business, the meeting closed at 8:26pm.

Signed.....

Date.....