

**BURNASTON PARISH COUNCIL
MINUTES OF THE ORDINARY PARISH COUNCIL MEETING
HELD ON THURSDAY 30th MARCH 2017
IN THE VILLAGE HALL, BURNASTON AT 7.00PM**

PRESENT: Cllr O Bottomley (Chair), Cllr G Allen, Cllr I Potter

In Attendance: Mrs J Storer (Clerk), Cllr L Brown (from 7:05pm to 7:40pm), 2 members of the public

PART 1 NON –EXEMPT INFORMATION

17/246 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Mead (personal) and Cllr Muller (personal)

17/247 VARIATION OF ORDER OF BUSINESS

There was no variation to the order of the business

17/248 MEMBERS TO DECLARE AN INTEREST.

No declarations were made.

17/249 TO GRANT ANY DISPENSATIONS

No dispensations were required.

17/250 PUBLIC SPEAKING

a) Public

A resident from Mickleover informed that a new Liaison Group organised by CEG was held on 22nd March 2017 and the Mickleover Residents Group will hold a public meeting regarding the planning application for the new Phase 1 at New House Farm; the date will be confirmed once the consultation date is released by SDDC. The Mickleover Residents Group has a core membership of 15 and 5 of this group met with CEG in January to receive an update on the planning proposals. At this meeting, CEG expressed a keenness to engage with the community and to provide a facility for medical provision.

The resident confirmed that he had written to South Derbyshire CCG about the necessity to have a medical provision at the new development; to date no reply has been received from the CCG. The current health care provision at Mickleover is unable to cope with any additional patients. The Hilton surgery has advised that its building can accommodate additional patients but the difficulties lie with the recruitment and retention of GPs.

The same Mickleover resident has been liaising with Barrett Homes and asked the Parish Council for an update of any engagements with Barretts. The Chair advised that the focus has been on the road building, some outline details of timescales for work was provided.

b) County Council and District Council reports

District Cllr – Cllr Brown concurred with the necessity for health services at the new development; adding that as she is the Vice Chair of the SDDC Planning Committee, she is unable to become involved as she will be prejudicing her position.

Part 2 of the LDP will be inspected by the Planning Inspector between 26th – 28th April. SDDC continues to have appeals and court judgements on planning decisions, principally as the five year housing supply needs to be met and due to the interpretation of the legal wording of some old policies and the NPPF. When asked if and how Brexit affects planning law, Cllr Brown explained that planning law is entwined with European law and policy and will be affected by Brexit, although how, is yet to be ascertained.

The Railhead planning application will be released in June or July this year, and will most likely result in a revision of the housing numbers required in the area.

7: 40pm Cllr Brown and members of the public left the meeting.

County Cllr – Cllr Ford was not in attendance and no report was provided.

- c) Police reports
There were no one in attendance from the police.

17/251 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD 26th JANUARY 2017
RESOLVED: the minutes of the meeting, held 26.01.17 as previously circulated, were read, accepted and signed as a correct record by the Chairman.

17/252 TO DETERMINE WHICH ITEMS IF ANY ON PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.
No additional matters were identified to be taken in the exempt section of the meeting.

17/253 CO-OPTION OF PARISH COUNCILLOR
No further expressions of interest have been received.
Cllr Platts has resigned; the Clerk will inform SDDC Elections Office of the resignation; will obtain the necessary paperwork and the vacancy will be advertised. There are now two vacancies on the Parish Council.

17/254 CHAIR'S ANNOUNCEMENTS ON FUNCTIONS ATTENDED
Cllr Bottomley reported on the meeting which she, Cllr Potter and the Clerk attended on 2nd February 2017 with the Planning Dept at SDDC. The meeting was informative and provided an understanding of S106 agreements. Following this meeting, clarification was given that the new housing development was not within Burnaston Parish, it lies within Radbourne Parish.

17/255 TO RECEIVE THE CLERK'S REPORT
The report as previously circulated was accepted with no comments or amendments.

17/256 NEW HOUSE FARM

- a) Report of the Developers Liaison Committee held 2nd March 2017 parish
Minutes of this meeting were previously circulated to all Cllrs and will be placed onto the Parish Council's website. The construction of the new roundabout and road layout appears to be progressing well. The meeting was pleased to learn that the cycle path will be resurfaced.
- b) To receive an update on the communication strategy (Cllr Bottomley)
RESOLVED: with the establishment of the new CEG Liaison Committee, the Parish Council Liaison Committee will cease once the road construction has been completed.
- c) To receive a report on the new CEG Liaison Meeting held 22.03.17
The Clerk provided a verbal report on the meeting held 22.03.17, adding detail to that provided by the Mickleover resident earlier in the meeting. The Clerk will obtain and circulate the date of the next meeting.
- d) To discuss and decide if the Parish Council will participate in the new CEG Liaison Meeting
RESOLVED: this Parish Council will participate in the new CEG Liaison Meeting. Any Cllr is permitted to attend the meeting. Attendance will be based upon Cllr availability.

17/257 MICKLEOVER COUNTRY PARK MATTERS

The noticeboard at Merlin Way and Hospital Lane has been repaired.
The streetlight, previously reported as being out of action has also been repaired.
For the next meeting, an agenda item will be given to the consideration of how to keep the

pavements around MCP, in a tidy and weed free condition.

17/258 VILLAGE HALL

The WI had sent a letter seeking improvements to be made to the Village Hall.

Each request was considered separately

- Installation of a ramped access to the Village Hall

RESOLVED: the Clerk will seek a professional to provide a report on how the Village Hall complies with DDA requirements.

- A new noticeboard at the front of the Hall

RESOLVED to obtain quotes for a new noticeboard to be installed.

- A faster boiling kettle

RESOLVED: the Clerk will obtain a faster boiling kettle.

- A different grab rail in the toilet area

This will be assessed by a professional as to DDA compliance.

- Curtains to be erected within the Village Hall

RESOLVED no curtains will be installed.

17/259 BURNASTON VILLAGE MATTERS

Min 16/214 – the condition of Grassy Lane continues to deteriorate. The Lane is not classed as part of the highway but instead, comes under the jurisdiction of footpaths and rights of way. The Clerk continues to remind DCC of the condition of the road. DCC is attempting to negotiate with the BP Head Office for the repairs to be undertaken.

As the vast majority of the residential properties in the village have names rather than a number and coupled that there is an increase in deliveries to properties via online shopping, a circular was sent to each household in the village, seeking comments about the creation of a village map, which identifies each house. The suggestion is that those seeking to make deliveries will be able to identify the relevant property from a map placed near to the village hall. 29 replies were received of which 1 objected to the inclusion of their house.

RESOLVED to create a village map, to be located outside of the village hall. The map will include all residential properties except those properties where the owner has objected.

17/260 TO RECEIVE REPORTS ON THE PUBLIC FOOTPATHS IN THE PARISH AND TO DECIDE UPON ACTIONS TO BE TAKEN

Concern expressed about the steps on the public footpath next to Robyn Hill continue. The Clerk provided a quote for the reinstatement of the steps.

RESOLVED: to accept the quote but Cllrs added the request for stoning of the surface of the steps to be added to the job.

17/261 TO CONSIDER CONSULTATIONS

No consultations have been received.

17/262 RISK ASSESSMENTS

No new matters have arisen that require any amendment to the Risk Assessments.

17/263 PLANNING

Planning applications

No planning applications have been received between August 2016 and February 2017 due to an IT problem with the Clerk's email address. A new email address has been established which will

resolve the problem. A list of the missed planning applications was provided for consideration at the meeting. No controversial applications were thought to be missed.

17/264 CORRESPONDENCE

1. DALC – Various papers
2. Ms J Pritchard – advising of a streetlight which is out of action on Sandpiper Lane and which she reported to DCC before Christmas
3. Burnaston WI – Request for items and alterations at the Village Hall
4. DCC – Notification of introduction of charges at landfill sites
5. Clerks & Councils Direct

All items of correspondence were noted.

17/265 FINANCE

a) Finance – accounts for payment

The following accounts were passed for payment

Cheques raised since last meeting

None

Cheques to be raised

000277	Mrs J Storer – expenses	£136.95
000278	Miss K Shuttlewood – Lengthsman (March & April)	£34.00
000279	British Gas – Gas at Village Hall	£160.87
000280	Mr J Rodger – Repairs to noticeboard at MCP	£215.75
000281	Mr E Smith – Gardening at the Village Hall (March)	£42.00
000282	Mrs J Storer – Clerk’s use of home (Jan – March 17)	£93.41
000283	S Staffs Water – Village Hall water 04.08.16 – 28.02.17	£81.75
d/d	British Gas – Electricity at Village Hall	£53.91
s/o	HMRC – Clerk’s PAYE April 2017	£TBC
s/o	Mrs J Storer – Clerk fee (Apr)	£TBC
s/o	DCC – Pension payment (Apr)	£TBC

Money Received

500121	Hall Hire	£90.00
500122	Hall Hire	£30.00
500123	Hall Hire	£175.00

b) To consider requests made under S137

No applications were received.

c) To change the monthly standing order relating to the Clerk’s pay

The monthly standing order relating to the Clerk’s pay will be amended. The forms to register for telephone banking were completed.

d) To confirm the re-appointment of Mr B Wood as the internal auditor for the year ending 2016/17

RESOLVED: to re-appoint Mr B Wood as the internal auditor for Burnaston Parish Council for the year ending 31st March 2017.

17/266 ITEMS FOR INFORMATION

- a) To receive reports on meetings attended

Toyota CLC – 28th February 2017 – Cllr Allen attended the meeting and provided a report on matters discussed. These included concerns over Brexit, production statistics and the celebration of Toyota’s 25th Anniversary of being at Burnaston.

Safer Neighbourhood meeting – 30th January 2017 – Cllr Bottomley was unable to attend and no substitute was available.

- b) To advise on Forthcoming meetings/Training sessions
Cllr Induction Training will take place at Hilton Village Hall on 18th May. Any Cllr wishing to attend should advise the Clerk who will book the requisite number of places.
- c) To advise on forthcoming meetings/training sessions
None known.

17/267 DATE OF NEXT MEETING

The next Ordinary Parish Council meeting will be held on Thursday 25th May 2017 at 7.00pm in the Village Hall, Burnaston.

Other meetings are :-

20th July 2017

28th September 2017

30th November 2017

To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

There being no further business, the meeting closed at 9:10pm.

Signed.....

Date.....