

## BURNASTON PARISH COUNCIL

Mrs J Storer (Clerk)

Tel: 01283 733662

[www.burnaston-online.co.uk](http://www.burnaston-online.co.uk)

Date: 14<sup>th</sup> July 2016

To: The Chairman and Members of Burnaston Parish Council

### ORDINARY PARISH MEETING

You are summons to attend the next Burnaston Parish Council Meeting, which will be held at the Village Hall on **THURSDAY 21<sup>st</sup> JULY 2016 at 7. 00pm.**

**Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

Jacqui Storer  
Clerk

### ORDINARY PARISH COUNCIL MEETING - AGENDA

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
- (b) make representations and then leave the meeting prior to any consideration or determination of the item)
- (c) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 Public Speaking – (15 Minutes)

- (a) A period of not more than 15 minutes (as per Standing Orders 3f) will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

- 5. To grant any dispensations relating to declared interests
- 6. To approve the Ordinary Minutes of the Meeting held on 26<sup>th</sup> May 2016 (Copy already circulated).
- 7. To approve the minutes of the Annual meeting of the Parish held on 26<sup>th</sup> May 2016 (copy already circulated)
- 8. To approve the minutes of the Annual Meeting of the Parish Council on 26<sup>th</sup> May 2016 (copy already circulated)
- 9. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:  
  
"In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
- 10. Co-option of a Parish Councillor
- 11. Chairman's Announcements on official functions attended
- 12. Report of the Clerk
  - a) outstanding matters from the last meeting
  - b) Matters occurring from the last meeting
  - c) Councillor vacancy
- 13. Report of the Developers Liaison Committee and to consider the making of a communication strategy
- 14. Mickleover Country Park matters
- 15. Village Hall Matters
- 16. Burnaston Village matters
  - a) Request for a wheelie bin to be installed at the end of Green Lane
- 17. To consider consultations
  - a) SDDC – Local Development Plan Part 2 – deadline for comments – 15<sup>th</sup> August 2016
  - b) DALC – New Transparency Code – deadline for comments 8<sup>th</sup> August 2016
- 18. Risk Assessments
- 19. Planning
  - a) Planning applications (see attached sheet)

20. Correspondence (See attached sheet)
21. Finance
  - a) Accounts for Payment (see attached sheet)
  - b) To consider requests made under S137
  - c) To accept the accounts for the period ending 30<sup>th</sup> June 2016
  - d) To approve the application for a laptop, scanner and software under the Transparency Code (*Already given under the previous application*)
  - e) To receive and consider the report of the External Auditor
22. Items for information only
  - a) To receive reports on meetings attended  
Safer Neighbourhood & Area Meeting – 27<sup>th</sup> June at Sutton on the Hill Village Hall – 6.15pm
  - b) To advise on Forthcoming meetings/Training sessions
23. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
  - 23.1 To agree the Clerk’s back dated pay rise as per DALC circular; to agree the new standing order from August onwards for the net pay, pension contributions and payments to HMRC
24. Date of next meetings

## Clerk's Report JULY 2016

### **Agenda item**

10. Parish Cllr Vacancy

Mr D Mead has expressed an interest in becoming a Parish Cllr. Mr Mead and the Clerk met and Mr Mead comes before the Parish Council to be co-opted. (Min 16/140)

12. Report of the Clerk

a) Min 16/143 – New bin on Green Lane – the Clerk placed the order, but due to long term sickness issues at SDDC, SDDC has informed that the bin is yet to be installed as it is not a priority.

b) The Clerk has received information from People' Express that a tentative efforts are being made to establish an Arts Festival for the three villages of Etwall, Burnaston and Egginton. The Parish Council is asked if it would be interested in participating and supporting such a project.

The Clerk has contacted 2 Estate Agents requesting that the For Sale signs attached to the Dee Lane street nameplate are removed as this contravenes a local by-law made by SDDC.

Unseasonable heavy rainfall caused localised flooding of roads within the village. The Clerk has contacted SDDC and DCC with a request that the gullies are cleared of debris.

c) No other expressions of interest have been received in the one remaining Cllr vacancy.

13. Newhouse Farm development

The Development Liaison Working Party met on 15<sup>th</sup> June 2016 and Cllrs will be aware that a detailed planning application for 288 houses at the development is before the Parish Council for consideration. Outline permission was granted for housing at the site via an appeal towards the end of the last calendar year. The planning conditions issued on the previous application have been circulated to all Parish Cllrs to assist with the consideration of the current application for 288 dwellings

14. MCP matters

A resident contacted Cllr Muller to seek information and to complain about the weeds along Merlin Way. There are a significant amount of weeds around the MCP area, and the Parish Council may wish to instruct and pay SDDC to carry out additional weedkilling in the area; the MCP area receives little attention other than the standard cuts and spraying of weeds by SDDC.

15. Village Hall matters

The Clerk has arranged for the door, noticeboard and repairs to the windows, to be painted. The cost of the decoration is £245.00 (Min 16/142). Work will commence in August.

16. Burnaston Village matters

During recent heavy rainfall, localised flooding occurred and the Clerk has requested that the gullies are cleared. (See Report of the Clerk). SDDC visited Main Road, Burnaston on the morning of 11<sup>th</sup> July and reported that the gullies are clear of any blockages but added that the road slopes towards Strathay and water collects here. SDDC has reported this to DCC on behalf of the Parish Council. The Clerk has already reported the flooding to DCC at the end of June.

17. Consultations

- a) SDDC – Local Development Plan Part 2 (Deadline for responses 15<sup>th</sup> August 2016)  
The consultation does not identify any non strategic housing allocations within Burnaston village nor any around the Derby Urban Area West. The settlement boundary around the village has altered only slightly to incorporate existing buildings. The sites previously put forward for consideration around the existing Mickleover Cuntry Park and to the north of Radbourne Lane have been deemed not to be suitable as Part 2 sites, but it is noted that some have been included in Part 1 (the development at New House Farm)
- b) DALC – New Transparency Code – deadline for comments 8<sup>th</sup> August 2016  
This relates to a new Transparency Code for larger Parish Councils, there will be no immediate impact upon this Parish Council, which falls under the Transparency Code for smaller Councils.

18. Risk Assessments

No new matters have arisen that require any amendment to the Risk Assessments

19. Planning

a) Applications

9 2016 0503 - The felling of a hornbeam tree to ground level covered by SDDC TPO 132 at 6 Kestrel Close, Mickleover  
NO OBJECTIONS

9 2016 0534 – Certificate of lawfulness application for proposed single storey rear extension at 3 Plover Court, Mickleover.  
NO OBJECTIONS

9 2016 0581 – The felling of 2 ash trees and pruning of an ash tree covered by SDDC TPO 132 at Patures Golf Club, Merline Way, Mickleover  
NO OBJECTIONS

9 2016 0598 - The erection of a timber stable block and the change of land use to equestrian at Briarlea, Etwall Lane, Burnaston  
NO OBJECTIONS

9 2016 0564 – Approval of reserved matters of appearance, landscaping, layout and scale as well as discharge of conditions 5,11,14,15,31,35 of planning permission 9/2014/1136 for the associated infrastructure at New House Farm, Etwall Road, Mickleover

20. Correspondence - 2016

1. DALC – Various papers
2. Mr McCulloch –Footpath report & invoice
3. Toyota – Seeking information about ASB relating to scooters on expansion land at the rear of Toyota
4. Clerks & Councils Direct – July 2016
5. Derbyshire Constabulary – June crime update

21. Finance

21a). Accounts for payment

*Cheques to be raised*

Mrs J Storer – expenses	£TBC
Mr E Smith - Gardening at V Hall (July & Aug)	£80.00
Miss K Shuttlewood – Lengthsman (July & Aug)	£34.00
Mr McCulloch – footpath maintenance 31.05.16	£90.00
Mrs J Storer – Clerk’s back dated pay rise (Apr – July)	£XXX
<i>New standing order to take effect from August 2016</i>	

s/o	HMRC – Clerk’s PAYE June 2016	£7.60
s/o	HMRC – Clerk’s PAYE July 2016	£7.40
s/o	Mrs J Storer – Clerk fee (Jun)	£XXX
s/o	DCC – Pension payment (Jul)	£7.60
s/o	Mrs J Storer – Clerk fee (Jun)	£XXX
s/o	DCC – Pension payment (Jul)	£75.99

Money Received

500111	Art Group – May hall hire	£40.00
	Unity Trust – interest	£0.01
	Unity Trust – interest	£21.80
500112	Local History Society – Hall Hire	£15.00
500112	NHW – 3 x hires of the Village Hall	£15.00
Bacs	SDDC – Second half of 2016/17 precept	£3500.00

21b) To consider requests made under S137  
 No requests have been received.