

**BURNASTON PARISH COUNCIL**  
**MINUTES OF THE ANNUAL AND ORDINARY PARISH COUNCIL**  
**MEETING, HELD ON TUESDAY 10<sup>th</sup> MAY 2011**  
**IN THE VILLAGE HALL, BURNASTON**

PRESENT: Cllr Silvester, Cllr M Holland, Cllr S Burns

In Attendance: Mrs J Storer (Clerk), District Cllr J Lemmon (to 8.20pm)

**PART 1 NON –EXEMPT INFORMATION**

- 11/01 ELECTION OF CHAIRMAN  
Cllr Holland nominated Cllr Silvester; Cllr Burns seconded the nomination.  
There were no other nominations.  
RESOLVED: Cllr Silvester was unanimously elected as Chairman.
- 11/02 CHAIRMAN TO TAKE AND SIGN THE DECLARATION OF OFFICE  
Cllr Silvester signed the Declaration of Office of Chairman.
- 11/03 ELECTION OF VICE CHAIRMAN  
Cllr Silvester nominated Cllr Holland; Cllr Burns seconded the nomination.  
RESOLVED: Cllr Holland was unanimously elected as Vice Chairman.
- 11/04 VICE CHAIRMAN TO TAKE AND SIGN THE DECLARATION OF OFFICE  
Cllr Holland signed the Declaration of Office of Vice Chairman.
- 11/05 COUNCILLORS TO TAKE AND SIGN THE DECLARATION OF OFFICE OF PARISH COUNCILLOR  
All Councillors present signed the Declaration of Office.
- 11/06 COMPLETION OF THE REGISTER OF INTEREST  
All Councillors present completed the Register of Interest. The Clerk will forward copies to SDDC.
- 11/07 TO COMPLETE THE BANK MANDATE  
This will be deferred until all Councillors are present.
- 11/08 TO REVIEW THE FINANCIAL REGULATIONS  
The Financial Regulations have been recently reviewed, therefore it was agreed to review the Financial Regulations towards the end of the calendar year.
- 11/09 TO REVIEW THE STANDING ORDERS  
The Standing Orders were amended last year, therefore it was agreed to review the Standing Orders at the end of the calendar year.
- 11/10 APPOINTMENT OF COMMITTEES  
RESOLVED: not to establish any committees.
- 11/11 APPOINTMENT TO EXTERNAL BODIES  
RESOLVED: the following appointments to external bodies

Etwall Welfare Trust	Cllr Burns
Etwall Area Meeting	Cllr Silvester
SDDC & Parish Council Liaison	Cllr Silvester
Safer Neighbourhood	Cllr Holland
Age Concern	Mr K Yeomans
Village Hall Booking Clerk	Mrs Ross
Toyota CLC	Cllr Silvester
Joint Highways Forum	Any Councillor to attend
DCC & Parish Council Liaison	Cllr Silvester

- 11/12 TO RECEIVE APOLOGIES FOR ABSENCE  
Apologies were received and accepted from Cllr Haynes (personal)
- 11/13 VARIATION OF ORDER OF BUSINESS  
There was no variation in the order of business.
- 11/14 MEMBERS TO DECLARE AN INTEREST.  
Cllr Burns declared a personal interest in the planning application 9 2011 0262, as he is acquainted with the applicant.  
Cllr Burns declared a prejudicial interest in the agenda item relating to a Section 137 request for funding by the Neighbourhood Watch, as he is a co-ordinator.
- 11/15 PUBLIC SPEAKING
- a) Members of the Public  
No members of the public were present.
  - b) County Councillor  
No report was received
  - c) District Councillor  
The Chairman suspended Standing Orders to allow Cllr Lemmon to address the meeting.  
Cllr Lemmon spoke about the recent elections at SDDC.

The Chairman returned to Standing Orders

- 11/16 TO APPROVE THE NON- CONFIDENTIAL MINUTES OF THE MEETING HELD 23rd MARCH 2011  
RESOLVED: the minutes of the meetings, held 23.03.11 as previously circulated, were read, accepted and signed as a correct record by the Chairman.
- 11/17 TO DETERMINE WHICH ITEMS IF ANY ON PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.  
There were no items to be taken in exclusion.
- 11/18 CO-OPTION OF PARISH COUNCILLORS  
The Clerk advised it is for the Parish Council to co-opt and fill the two vacancies.  
RESOLVED: a notice advertising the two vacancies will be placed on the notice boards.
- 11/19 TO RECEIVE THE CLERK'S REPORT  
The report as previously circulated was accepted.

11/20 CHAIRMAN'S REPORT

No report was available for the meeting.

11/21 TO RECEIVE ANY REPORTS FROM REPRESENTATIVES

a) Meetings attended

No meetings have been held

b) Forthcoming meetings/Training sessions

Safer Neighbourhood meeting – 13/06/11 Millennium Hall, Dalbury Lees @ 6.30pm

c) To receive other Parish Councillors Reports

None were received.

11/22 MICKLEOVER COUNTRY PARK MATTERS

The Secretary of the Social Club has reported finding drugs and associated paraphernalia around the Club and golf course.

RESOLVED: Cllr Holland will speak with Dianne Addlington (Secretary) and will raise the concerns at the next Safer Neighbourhood meeting.

820pm Cllr Lemmon left the meeting.

Cllr Holland also enquired as to how information is to be passed onto residents at MCP.

RESOLVED: for the website to go live and this will be advertised in the Mickleover Live.

11/23 VILLAGE HALL MATTERS

Cllr Burns agreed to repair the door blind.

The Clerk will purchase a new frame for the deeds

11/24 BURNASTON VILLAGE MATTERS

The sign attached to the Walnut Close street sign is still in situ, despite the completion of the building works. The Clerk will advise SDDC.

Post meeting note: the sign has been removed (13.05.11)

11/25 RISK ASSESSMENTS

The Risk Assessments were reviewed and no amendments were required.

11/26 FINANCE:

a) The following accounts were passed for payment:-

s/o	Mrs J Storer – Clerk's fee for April	£
s/o	Mrs J Storer – Clerk's fee for May	£
s/o	DCC – pension payment (Apr)	£
s/o	DCC – pension payment (May)	£
s/o	SDDC – Non domestic rates (50% reduction has been applied due to Small Business Relief and is paid in Monthly installments)	£52.72
1740	E-on – Electricity at Village Hall	£31.31
1741	DALC – Subscription for 2011/2012	£297.68
1742	Miss K Shuttlewood – Lengthsman fee (Apr & May)	£
1743	HMRC – Clerk's PAYE (Apr)	£
1744	HMRC – Clerk's PAYE (May)	£
1745	HMRC – Clerk's PAYE (June)	£
1746	Mr E Smith – Gardening @ V Hall (Apr & May)	£60.00

1747	Aon – Insurance for 2010/2011(Parish Council & V Hall)	£886.61
1748	SDDC – 4 refills of grit bins in Burnaston Village 2010/2011	£265.68
1749	Mickleover Country Park Social Club – Hire of room in March	£12.00
1750	Mr B wood – Internal Audit fee for 2010/2011	£82.00
1751	Mrs J Storer - Clerks' expenses	£36.70

Money Received

SDDC – First half of precept	£6370.00
SDDC – refund of concurrent expenses	£1758.00
DCC – Minor Maintenance refund	£210.00
HMRC – refund of VAT	£74.51

A – Hall Hire	£53.75
B – Hall Hire	£20.00

*Balance at Bank @ 02.05.11 = £32727.19*  
*Balance with SDDC = £10000.00*

b) To consider requests made under S137

A request was made for assistance with funding was received from Neighbourhood Watch. Cllr Burns declared a prejudicial interest in the request as he is a co-ordinator. This meant that there was no longer a quorum for the meeting and so no decision could be made. The matter will be put on the agenda for the next meeting. Cllr Burns will explain the situation to C Hall (NHW Treasurer)

c) To accept the accounts for the year ending 31<sup>st</sup> March 2011.

The accounts have been audited by Mr B Wood, who reported that there were no areas of concern.

RESOLVED: the accounts, as previously circulated, were accepted.

d) To complete the audit return for 2010/2011

The Parish Council completed the audit return for 2010/11.

11/27 PLANNING MATTERS

9 2011 0178 – The change of use of land to public open space and the formation of a pond at land adjacent to the A38(T) in the vicinity of Rykneld Road, Littleover  
 NO OBJECTIONS

9 2011 0245 – The change of use of existing outbuilding to provide ancillary annex accommodation for applicant's family member at Green Farm, Green Lane, Burnaston  
 NO OBJECTIONS

9 2011 0262 – The conversion of 2 agricultural barns to residential dwellings with new garage and new access to plot 1 at Park Farm, Main Street, Burnaston  
 NO OBJECTIONS – this application will improve the current site but assurances are sought that the postbox will be retained and that the situation regarding the bat population and whether they roost at the site, is clarified.

9 2011 0028 – The erection of a garden shed and parkland fencing on the north east side of the Church House, Merlin Way, Mickleover, Derby  
 NO OBJECTIONS

9 2011 0276 – The felling of pine trees covered by SDDC TPO 132 at Church House, Merlin Way, Mickleover  
OBJECTION - The Applicant states that felling required as damaging orangery but in Section 8 has ticked NO damage to property!  
Mature trees are very important for the character of the Country Park. Despite the pine needles the building and orangery have been there for many years. If permission is granted there should be a requirement for native species to be planted.  
The Parish Council is concerned that the real reason for the application is to make space for the shed that appears in a separate application (9 2011 0028). Assuming that these are Scots Pine, it is a handsome native species which should be protected

9 2011 0268 – The erection of an agricultural workers dwelling at Liberty Farm, Findern Lane, Burnaston  
There are some doubts about the ultimate intention for this building which agricultural worker needs 5 bedrooms.  
If the application is to be granted then a condition is required that the dwelling is only to be used in conjunction with agriculture.

9 2011 0267 – The pruning of a lime tree covered by SDDC TPO 132 at 24 Merlin Way, Mickleover  
OBJECTION. There is simply not enough information about this and the need for pruning is unverified. It reads as if it the house owners opinion alone and this has not been backed up by any expertise.

9 2011 0297 – The erection of a new trade counter/office at Woodgrow Horticulture Ltd, Burton Road, Findern  
NO OBJECTIONS

9 2011 0335 – Modification of assembly 2 link ground floor elevation forming same line as existing first floor elevation, providing additional floor space for training workshop at Toyota Motor Manufacturing UK Ltd, Burnaston, Derby  
NO OBJECTIONS

9 2011 0317 – The erection of a replacement dwelling and timber stable building (in substitution to that previously approved under 9/2010/0784) at Windyridge, Burton Road, Findern  
NO OBJECTIONS, other than a condition is sought that the stables must be used for no other purpose than for stabling horses and the storage of hay.

**Applications withdrawn**

None notified

**Decisions received**

None received

11/28 CORRESPONDENCE

The following correspondence was considered.

1. Neighbourhood Watch – Request for donation to cover Hall Hire.
2. DCC – Sacre Annual Report 2009/2010
3. Mr A Carter – copy of letter sent to Environment Services Dept (DCC) regarding roads in Burnaston village
4. Clerks & Councils Direct

11/29 FUTURE AGENDA ITEMS

Review of Hall Hire Charges

11/30 DATE OF NEXT MEETINGS

The dates of the next Ordinary Parish Council meetings will be held on Wednesday 6<sup>th</sup> July, Wednesday 14<sup>th</sup> September and Wednesday 16<sup>th</sup> November 2011.

There being no further business, the Chairman closed the open meeting at 9.12pm

Signed.....

Date.....