

**BURNASTON PARISH COUNCIL  
MINUTES OF THE ORDINARY PARISH COUNCIL MEETING  
HELD ON THURSDAY 13<sup>TH</sup> AUGUST 2015  
IN THE VILLAGE HALL, BURNASTON AT 7.47PM**

PRESENT: Cllr O Bottomley (Chairman), Cllr G Allen, Cllr I Potter  
In Attendance: Mrs J Storer (Clerk)

**PART 1 NON –EXEMPT INFORMATION**

- 15/21 TO RECEIVE APOLOGIES FOR ABSENCE  
Apologies were received and accepted from Cllr Platt.
- 15/22 VARIATION OF ORDER OF BUSINESS  
There was no variation in the order of business.
- 15/23 MEMBERS TO DECLARE AN INTEREST.  
No declarations were made.
- 15/24 TO GRANT ANY DISPENSATIONS  
No dispensations were required.
- 15/25 PUBLIC SPEAKING
- a) Public  
There were no members of the public present.
  - b) County Council and District Council reports  
There were no representatives from the District Council nor the County Council.
  - c) Police reports  
There were no one in attendance from the police. An email from the local PCSO about the local crime statistics for a twelve month period to December 2014, had previously been circulated by the Clerk to all Cllrs together with a later email providing the latest crime information.
- 15/26 TO APPROVE THE NON- CONFIDENTIAL MINUTES OF THE MEETING HELD 6<sup>th</sup> MAY 2015  
RESOLVED: the minutes of the meeting, held 06.05.15 as previously circulated, were read, accepted and signed as a correct record by the Chairman.
- 15/27 TO APPROVE THE NON- CONFIDENTIAL MINUTES OF THE ANNUAL PARISH MEETING HELD 6<sup>th</sup> MAY 2015  
RESOLVED: the minutes of the Annual Parish Meeting, held 06.05.15 as previously circulated, were read, accepted and signed as a correct record by the Chairman.
- 15/28 TO DETERMINE WHICH ITEMS IF ANY ON PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.  
No additional matters were identified to be taken in the exempt section of the meeting.

15/29 CHAIRMAN'S ANNOUNCEMENTS

a) Discussion on items raised in the public participation  
No items were raised as no members of the public were in attendance.

b) Chairman's Report  
No report was provided.

15/30 TO AGREE TO THE ISSUING AND ACCEPTANCE OF ELECTRONIC SUMMONS

The Clerk had previously circulated a report on the changes which came into effect in The Local Government (Electronic Communications) (England) Order 2015, on 30<sup>th</sup> January 2015,  
RESOLVED Members provided their consent to receive electronic summonses for all Parish Council meetings and noted that consent can be withdrawn at any time.  
The meeting summons will now be sent via email to all Cllrs.

15/31 TO RECEIVE THE CLERK'S REPORT

The report as previously circulated was accepted with no comments or amendments.

The Clerk had previously provided and circulated a report on the Local Council Award Scheme. The new Scheme was welcomed and supported by the Parish Council and once all Cllrs have had the opportunity to gain experience and further training relating to the workings of Local Government, it was agreed to participate in the Local Council Award Scheme.  
RESOLVED to review the situation at the Annual Meeting in May 2016.

15/32 MICKLEOVER COUNTRY PARK MATTERS

No matters were raised.

15/33 VILLAGE HALL

The Clerk explained that due to the lack of nominations, there was a period when there was no functioning Parish Council and no action had been taken regarding the repairs, a new front door or the valuation of the Hall as no guarantee could be provided as to when payment could be made to these contractors.

It was agreed that a new front door was necessary.

RESOLVED Cllr Bottomley will provide the Clerk with contact details of some joiners who can produce a quality bespoke front door. The Clerk will obtain quotations for consideration at the next Parish Council meeting.

15/34 BURNASTON VILLAGE MATTERS

Consideration was given to a request to install traffic lights at the junction of Dee Lane and A516. This matter had been deferred from the May 2015 meeting.

Following discussions about the possible increase in traffic along the A516 and through the village, which may be generated from the building of additional housing stock in the area; it was agreed that exiting the village, particularly onto the A516, will become increasingly difficult.

RESOLVED the Clerk will write to the Highways Dept requesting the installation of part time traffic lights at the junction of Dee Lane and A516.

No other matters were raised.

15/35 TO CONSIDER CONSULTATIONS

- a) SDDC – Street Trading Policy – no comment
- b) SDDC – Licensing Policy Renewal – no comment
- c) SDDC – Gambling Policy – no comment

15/36 RISK ASSESSMENTS

No new matters have arisen that require any amendment to the Risk Assessments.

15/37 PLANNING

9 2015 0387 – The proposed single storey rear extension, with eaves of 3 metres and maximum height of 4 metres extending 5 metres from the rear wall at 6 Kestrel Close  
(date received 07/05/2015)

9 2015 0419 – The felling of an oak tree covered by SDDC TPO 132 at 20 Mallard Walk, Mickelover  
(date received 15/05/15) – TIME EXPIRED

9 2015 0415 – The proposed single storey extension, with eaves of 2.1 metres and maximum height of 4 metres extending 6.5 metres from the rear wall at 101 Merlin Way, Mickelover.  
(date received 20/05/15) – TIME EXPIRED

9 2015 0494 – The pruning of and felling of trees covered by SDDC TPO 132 at 34 Sandpiper Lane, Mickelover Country Park  
(received 5<sup>th</sup> June 2015) – TIME EXPIRED

9 2015 0506 – Changes to windows, roof lights and the installation of flue pipes for a bio mass boiler at Walnut Farm Stables, Main Street, Burnaston  
(received 9<sup>th</sup> June 2015 – listed application) – TIME EXPIRED

9 2015 0487 – Changes to windows, roof lights and the installation of flue pipes for a bio mass boiler at Walnut Farm Stables, Main Street, Burnaston  
(received 9<sup>th</sup> June 2015 – full application) – TIME EXPIRED

9 2015 0482 – Alteration to windows and doors, creation of ground floor extension and first floor balcony at Bakum House, Etwall Road, Mickelover  
(received 16<sup>th</sup> June 2015) – TIME EXPIRED

9 2015 0495 – The proposed extensions at 7 Siskin Close, Mickelover  
(received 19<sup>th</sup> June 2015) – TIME EXPIRED

9 2015 0519 – Extensions and alterations at 8 Edmunds Square, Mickelover  
(received 22<sup>nd</sup> June 2015) – TIME EXPIRED

9 2015 0579 – The felling and pruning of trees covered by SDDC TPO 132 at 23 Mallard Walk, Mickelover Country Park  
(received 25<sup>th</sup> June 2015) – TIME EXPIRED

15/38 CORRESPONDENCE

1. DALC – Various papers
2. SDDC – Civic Council meeting – 28<sup>th</sup> May 2015 at 6.00pm
3. SDDC – Flood Liaison meeting – 24<sup>th</sup> June at SDDC Civic Offices, 10am
4. Ministry of Defence – Armed Forces Day – Fly the Flag

5. SDDC – Notification of Joint Liaison meeting – 8<sup>th</sup> July at 6.30pm
6. SDDC – Flooding Meeting – 24<sup>th</sup> June at 10.00am at SDDC offices
7. Safe Neighbourhoods – Securing vehicle numberplates at Sainsburys on 23<sup>rd</sup> June; 3-6pm
8. SDDC – Street Trading Policy; comments to SDDC by 21<sup>st</sup> August.
9. Age Concern – Request for donation (*see Finance*)

All correspondence was noted.

#### 15/39 FINANCE

##### a) Finance – accounts for payment

The following accounts were passed for payment

##### Cheques raised and authorised

000197	Mr G McCulloch	Footpath maintenance	£90.00
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##### Cheques to be raised

000198	Grant Thornton	Audit fee 2014/15	£120.00
000199	Miss K Shuttlewood	Lengthsman fee Sept & Oct	£34.00
000200	Mr E Smith	Gardening Sept & Oct	£76.00
000201	Mrs J Storer	Clerk's expenses	£80.48
000202	Age Concern	Donation S137	£100.00

s/o	Mrs J Storer – Clerk fee (May)	£322.14
s/o	Mrs J Storer – Clerk fee (June)	£326.14
s/o	Mrs J Storer – Clerk fee (July)	£323.34
s/o	Mrs J Storer – Clerk fee (Aug)	£323.34

s/o	DCC – Pension payment (May)	£77.39
s/o	DCC – Pension payment (June)	£65.75
s/o	DCC – Pension payment (July)	£75.99
s/o	DCC – Pension payment (Aug)	£92.45

s/o	HMRC – PAYE payment (April)	£7.40
s/o	HMRC – PAYE payment (May)	£7.60
s/o	HMRC – PAYE payment (June)	£7.60
s/o	HMRC – PAYE payment (July)	£7.60
s/o	HMRC – PAYE payment (Aug)	£7.40

d/d	British Gas	£40.33
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##### Money Received

500091	Hall Hire	£60.00
500092	Hall Hire	£30.00
500093	Hall Hire	£50.00
500094	Hall Hire	£65.00
500095	Hall Hire	£125.00
BACS	SDDC – precept	£5000.00
BACS	VAT refund for 2014/15	£550.70

##### a) To consider requests made under S137

A request for a donation was received from the Etwell and District Age Concern (*see correspondence item 9*). Burnaston Parish Council has provided an annual donation at the rate of

£100. This amount has been provided for in the current year's budget.  
RESOLVED to make a donation under S137 of £100 to the Etwall & Area Age Concern. The Clerk will also seek information from the organisation as to its specific activities and how much is undertaken for Burnaston residents.

b) The Audit Return for 2014/15

The Parish Council noted the comment made by Grant Thornton for 2014/15 accounts, paying attention to the high level of reserves. The Parish Council has gone some way to addressing this, by reducing the precept for 2015/16.

c) Transfer of funds

RESOLVED to transfer £50,000 from the TSB current account to the Unity Bank deposit account.

d) Change of Signatories

RESOLVED to remove all previous Councillors as signatories on the TSB and Unity Bank accounts. All four new Councillors will be signatories together with the Clerk on the TSB and Unity Bank accounts.

The forms were completed and the Clerk will submit these to the various banks.

15/40 FUTURE AGENDA ITEMS

No items were raised.

15/41 ITEMS FOR INFORMATION

a) To receive reports on meetings attended

None received.

b) To advise on forthcoming meetings/training sessions

The Clerk has arranged for new Parish Councillors to attend a training session at West Hallam on 8<sup>th</sup> September. Cllr Potter was the only Councillor who was available to attend this session. He will attend and then cascade the information to other Cllrs prior to the start of the next Ordinary Parish Council meeting.

15/42 DATE OF NEXT MEETING

The next Ordinary Parish Council meeting will be held on Thursday 22<sup>nd</sup> October at 7.00pm. This will be in the Village Hall, Burnaston.

There being no further business, the Chairman closed the open meeting at 8.56pm.

Signed.....

Date.....